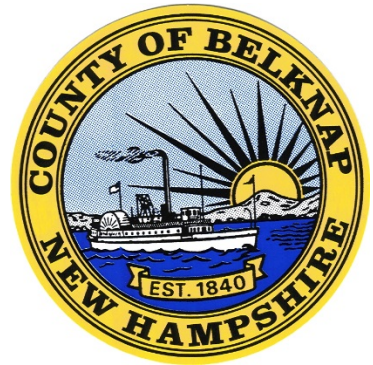


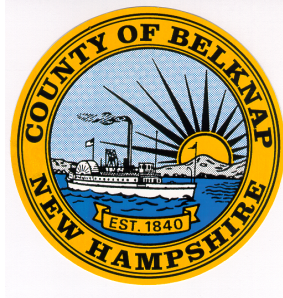
Belknap County New Hampshire



2020

Annual Report





Belknap County Seal

The seal of Belknap County was commissioned in the latter part of 1976, the year of our nation's bicentennial, and adopted in February of 1977. Designed and executed by Mr. Norman M. Dexter of Nashua, who donated his services to Belknap County, the seal includes several symbols important to the county and its history.

Depicted on the waters of Lake Winnepesaukee, the largest body of fresh water in the northeast (which touches the shores of just about every town and city in the county) is the old paddle wheeler Mount Washington. The Mount graced the Big Lake until 1939, when it was destroyed by fire. Yet, to this day it continues to serve as a symbol of the grace, dignity and unique New England character for which the people and the area are known throughout the country. It could be said that the Mount stands for the commerce the Lake has provided for our people, going back to the fishing days of the Indians; for the many recreation and leisure time activities the county has offered its many visitors from throughout the world; and for the great creativity with which the people of Belknap County have used these natural resources to their ultimate advantage and prosperity.

The rising sun – a symbol of hope and renewal as well as the blessings of a patient, graceful Providence – is shown bursting forth over the Mount Belknap, which lies just east of the center in the county. The Mountain is named for Dr. Jeremy Belknap, noted historian, clergyman, and naturalist, after whom the county was named in 1840. Dr. Belknap wrote the first history of New Hampshire, pastored the First Congregational Church at Dover (1766-1786), and founded the Massachusetts Historical Society in 1794.

Originally part of the Strafford County, the County of Belknap was formed by Legislative act in December 1840.

Belknap County, New Hampshire

HISTORY

Form of Government: The County of Belknap, New Hampshire, was established in 1840 under the laws of the State of New Hampshire.

The seat of Belknap County is based in Laconia and provides support to the citizens of ten towns and one city in the form of the following services: Administration, Department of Corrections, County Attorney, Finance, Human Services, Registry of Deeds, Youth Services/Adult Diversion, Maintenance, Nursing Home and Sheriff's Department.

The county operates under the Commissioners (Executive Branch consisting of three elected Commissioners) and Convention (Legislative Branch consisting of 18 elected Representatives) form of Government and provides services as authorized by the State statute.

The three member Board of Commissioners (as mandated by New Hampshire Statute RSA 28) are part time elected officials responsible for overall supervision, custody and care of all county departments, buildings and land, and have budgetary oversight of all county expenditures. They are elected into staggered four and two-year terms by the voters of the districts each are assigned to. The annual county budget is prepared by the Commissioners and Department Heads and submitted to the County Convention for final approval.

Belknap County Officers

COMMISSIONERS

Peter Spanos, Chairman
Glen Waring, Vice-Chairman.
Hunter Taylor, Clerk

COUNTY ADMINISTRATOR

Debra A. Shackett

COUNTY TREASURER

Michael G. Muzzey

COUNTY ATTORNEY

Andrew Livernois

SHERIFF

William Wright

REGISTER OF DEEDS

Judy McGrath

SUPERINTENDENT OF THE DEPARTMENT OF CORRECTIONS

Adam Cunningham

RESTORATIVE JUSTICE PROGRAM DIRECTOR

Mike MacFadzen

NURSING HOME ADMINISTRATOR

Shelley Richardson

ACCOUNTING MANAGER

Lori Sharp

FACILITIES MANAGER

Dustin Muzzey

Belknap County Delegation
(Legislative Delegation) (18)

District No. 1
Center Harbor, New Hampton (1)
Thomas Ploszaj

District No. 2
Gilford, Meredith (4)
Glen Aldrich
Harry H. Bean
Jonathan Mackie
Norm Silber

District No. 3
Laconia (4)
Mike Bordes
Gregg Hough
Dawn Johnson
Richard Littlefield

District No. 4
Sanbornton, Tilton (2)
Juliet Harvey-Bolia
Timothy Lang

District No. 5
Alton, Gilmanton (2)
Paul Terry
Peter Varney

District No. 6
Belmont (2)
Michael Sylvia
Douglas Trottier

District No. 7
Barnstead (1)
Barbara Comtois

District No. 8
Alton, Barnstead, Gilmanton (1)
Raymond Howard, Jr.

District No. 9
Belmont, Laconia (1)
Travis O'Hara

Executive Committee
Glen Aldrich-Barbara Comtois
Raymond Howard-Norm Silber
Michael Sylvia

Belknap County Directory

Board of Commissioners

Chairman: Peter Spanos, 34 County Drive, Laconia, NH 03246

Vice Chairman: Glen Waring, 34 County Drive, Laconia, NH 03246

Clerk: Hunter Taylor, 34 County Dive, Laconia, NH 03246

527-5400

Fax: 527-5409

County Treasurer

Michael G. Muzzey, 34 County Drive, Laconia, NH 03246

527-5400

Fax: 527-5409

County Administrator

Debra A. Shackett, 34 County Drive, Laconia, NH 03246

527-5400

Fax: 527-5409

County Attorney

Andrew Livernois, 64 Court Street, Laconia, NH 03246

527-5440

Fax: 527-5449

Register of Deeds

Judy McGrath, 64 Court Street, Laconia, NH 03246

527-5420

Sheriff

William Wright, 42 County Drive, Laconia, NH 03246

527-5454

Fax: 527-5469

Corrections Superintendent

Adam Cunningham, 76 County Drive, Laconia, NH 03246

527-5480

Fax: 737-1341

Restorative Justice Director

Mike MacFadzen, 64 Court Street, Laconia, NH 03246

527-5493

Fax: 527-5409

Accounting Manager

Lori Sharp, 34 County Drive, Laconia, NH 03246

527-5400

Fax: 527-5409

Maintenance Director

Dustin Muzzey, 64 Court Street, Laconia, NH 03246

527-5490

Fax: 527-5449

Nursing Home Administrator

Shelley Richardson, 30 County Drive, Laconia, NH 03246

527-5410

Fax: 527-5419

Human Resource Generalist

Deb Laflamme, 34 County Drive, Laconia, NH 03246

527-5400

Fax: 527-5409

April 22, 2021

The Board of Commissioners is very proud of the dedicated employees of the County. They have demonstrated perseverance and commitment during this trying year of the COVID-19 pandemic.

Financially, the County ended the year in a strong position largely due to the pandemic. Services were reduced where necessary, which accounted for a surplus in budgetary spending and the federal government provided significant resources in the form of nursing home revenues. Many projects had to be postponed due to limited access to our facilities, as well as the difficulty in scheduling contractors. We learned the trials and tribulations of Zoom meetings, while we did our best to keep our meetings open to the public and safe for everyone. We watched small businesses suffer and close while our tourism industry was significantly battered.

We would like to express our sincere appreciation to outgoing commissioner David DeVoy for six years of service to the County.

We are looking forward to a return of normalcy in 2021! We hope the beautiful Lakes Region can operate in full-swing this summer season, and the pain of the past year is significantly reduced.

With great optimism,
2021 Board of Commissioners:

Peter Spanos, Chairman
Glen Waring, Vice Chairman
Hunter Taylor, Clerk



Statement of Appropriations and Revenue as Voted
Belknap County


For the period beginning January 1, 2020 and ending December 31, 2020

Form Due Date: September 1 (or 20 Days after a Supplemental Meeting)

This form is to be used by the county to report the voted appropriations from any annual or special meeting. The Clerk of the County Convention and the Chairperson must sign the form and file, as required under RSA 24:24, with the Secretary of State. The completed form must be submitted to the Department of Revenue Administration by September 1 (per RSA 21 J:3-4) for the Annual Meeting or within 20 days after the vote taken at any supplemental meeting.

CERTIFICATION OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Name	Position	Signature
Michael Sylvia	Chairperson	
Barbara Corbett	Clerk of County Convention	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2020
MS-42

Appropriations

Account	Purpose	Article	Appropriations As Voted
General Government			
4110	County Convention Costs	1	\$6,900
4120	Judicial		\$0
4122	Jury Costs		\$0
4123	County Attorney's Office	1	\$942,763
4124	Victim Witness Advocacy Program		\$0
4130	Executive	1	\$415,239
4150	Financial Administration	1	\$284,182
4151	Treasurer		\$0
4153	Other Legal Costs		\$0
4155	Personnel Administration		\$0
4191	Planning and Zoning (Unincorp. Places)		\$0
4192	Medical Examiner		\$0
4193	Register of Deeds	1	\$418,410
4194	Maintenance of Government Buildings	1	\$737,679
4196	Insurance Not Otherwise Allocated		\$0
4198	Contingency	1	\$150,000
4199	Other General Government	1	\$185,614
General Government Subtotal			\$3,140,787
Public Safety & Corrections			
4211	Sheriff's Department	1	\$2,385,161
4212	Custody of Prisoners		\$0
4214	Sheriff's Support Services		\$0
4219	Other Public Safety		\$0
4230	Corrections	1	\$4,627,561
4235	Adult Probation and Parole	1	\$182,902
Public Safety & Corrections Subtotal			\$7,195,624
County Farm			
4301	Administration		\$0
4302	Operating Expenditures		\$0
4309	Other County Farm		\$0
County Farm Subtotal			\$0
County Nursing Home			
4411	Administration	1	\$11,855,015
4412	Operating Expense		\$0
4439	Other Health		\$0
County Nursing Home Subtotal			\$11,855,015



Appropriations

Account	Purpose	Article	Appropriations As Voted
Human Services			
4441	Administration	1	\$7,830,000
4442	Direct Assistance		\$0
4443	Board and Care of Children		\$0
4447	Special Outside Services		\$0
4449	Other Human Services	1	\$56,000
Human Services Subtotal			\$7,886,000
Cooperative Extension Services			
4611	Administration	1	\$161,700
4619	Other Conservation	1	\$60,000
Cooperative Extension Services Subtotal			\$221,700
Economic Development			
4651	Administration		\$0
4652	Economic Development		\$0
4659	Other Economic Development		\$0
Economic Development Subtotal			\$0
Debt Service			
4711	Principal - Long-Term Bonds/Notes	1	\$166,775
4721	Interest - Long-Term Bonds/Notes	1	\$363,936
4723	Interest on Revenue Anticipation Notes		\$0
4750	Fiscal Agents' Fees		\$0
4760	Bond Issuance Costs		\$0
4790	Other Debt Service Charges		\$0
Debt Service Subtotal			\$530,711
Intergovernmental Transfers			
4800	Intergovernmental Transfers		\$0
Intergovernmental Transfers Subtotal			\$0
Capital Outlay			
4901	Land and Improvements		\$0
4902	Machinery, Vehicles, and Equipment		\$0
4903	Buildings		\$0
4904	Improvements other than Buildings		\$0
Capital Outlay Subtotal			\$0
Depreciation Expense			
4905	Depreciation		\$0
4906	Amortization		\$0
Depreciation Expense Subtotal			\$0



Appropriations

Account	Purpose	Article	Appropriations As Voted
Interfund Operating Transfers			
4911	Transfers to General Fund		\$0
4912	Transfers to Special Revenue Fund		\$0
4913	Transfers to Capital Projects Fund		\$0
4914	Transfers to Proprietary Fund		\$0
4915	Transfers to Capital Reserve Fund		\$0
4916	Transfers to Trust and Fiduciary Funds		\$0
Interfund Operating Transfers Subtotal			\$0
Total Voted Appropriations			\$30,829,837



Estimated Revenues

Account	Source	Article	Estimated Revenue Ensuing Fiscal Year
Assessments/Taxes			
3110	Property Taxes (Unincorp. Places)		\$0
3111	Municipal Assessment		\$0
3120	Land Use Change Taxes (Unincorp. Places)		\$0
3180	Resident Taxes (Unincorp. Places)		\$0
3185	Yield Taxes (Unincorp. Places)		\$0
3186	Payments in Lieu of Taxes (Unincorp. Places)		\$0
3187	Payments in Lieu of Taxes		\$0
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes (Uninco		\$0
3191	Penalties on Delinquent Municipal Assessments		\$0
3200	Licenses, Permits, and Fees		\$0
Assessments/Taxes Subtotal			\$0
Licenses, Permits, and Fees			
3220	Motor Vehicle Fees (Unincorp. Places)		\$0
3230	Building Permits (Unincorp. Places)		\$0
3290	Other Licenses, Permits, and Fees		\$0
Licenses, Permits, and Fees Subtotal			\$0
From the Federal Government			
3319	Federal Grants and Reimbursements		\$0
From the Federal Government Subtotal			\$0
From the State of New Hampshire			
3351	Shared Revenue - Block Grant (Unincorp. Places)		\$0
3352	Incentive Funds		\$0
3354	Water Pollution Grants		\$0
3355	Housing and Community Development		\$0
3356	State/Federal Forest Land Reimbursements (Unincorp		\$0
3359	Other State Grants and Reimbursements	1	\$147,370
From the State of New Hampshire Subtotal			\$147,370
Revenue from Other Governments			
3379	Intergovernmental Revenues		\$0
Revenue from Other Governments Subtotal			\$0



New Hampshire
Department of
Revenue Administration

2020
MS-42

Estimated Revenues

Account	Source	Article	Estimated Revenue Ensuing Fiscal Year
Charges for Services			
3401	Sheriff's Department	1	\$421,100
3402	Register of Deeds	1	\$999,080
3403	County Corrections	1	\$427,500
3404	County Nursing Homes	1	\$12,703,000
3405	County Farm		\$0
3406	Cooperative Extension Service		\$0
3407	Maintenance Department		\$0
3409	Other Charges	1	\$10,000
Charges for Services Subtotal			\$14,560,680
Miscellaneous Sources			
3501	Sale of County Property		\$0
3502	Interest on Investments	1	\$35,000
3503	Rents of Property	1	\$275,000
3504	Fines and Forfeits		\$0
3505	Escheats		\$0
3506	Insurance Dividends and Reimbursements	1	\$50,000
3508	Contributions and Donations		\$0
3509	Other Miscellaneous Sources	1	\$100,200
Miscellaneous Sources Subtotal			\$460,200
Other Financial Sources			
3911	Transfers from General Fund		\$0
3912	Transfers from Special Revenue Fund		\$0
3913	Transfers from Capital Projects Fund		\$0
3914	Transfers from Proprietary Funds		\$0
3915	Transfers from Capital Reserve Fund		\$0
3916	Transfers from Trust and Fiduciary Funds		\$0
3934	Proceeds from Long-Term Bonds/Notes		\$0
Other Financial Sources Subtotal			\$0
Total Estimated Revenues			\$15,168,250

Budget Summary

Item	Ensuing Year
Total Voted Appropriations	\$30,829,837
(Less) Total Estimated Revenues	\$15,168,250
Unassigned Fund Balance (Unreserved)	\$0
(Less) Voted from Fund Balance	\$0
(Less) Fund Balance to Reduce Taxes	\$891,080
Amount Certified to be Raised by Taxes	\$14,770,507

INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
County of Belknap, New Hampshire

Additional Offices:

Nashua, NH
Andover, MA
Greenfield, MA
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the aggregate discretely presented component unit, the major fund, and the aggregate remaining fund information of the County of Belknap, New Hampshire, (the County) as of and for the year ended December 31, 2019, and the related notes to financial statements, which collectively comprise the County's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The County's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We did not audit the financial statements of Gunstock Area Commission (a component unit). Those financial statements were audited by other auditors whose report thereon has been furnished to us, and our opinion, insofar as it relates to the amounts included for Gunstock Area Commission, is based solely on the report of the other auditors. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor

considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, based on our audit and the report of the other auditors, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the aggregate discretely presented component unit, the major fund, and the aggregate remaining fund information of the County of Belknap, New Hampshire, as of December 31, 2019, and the respective changes in financial position and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and certain pension and OPEB schedules, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Melanson Heath

June 23, 2020

COUNTY OF BELKNAP, NEW HAMPSHIRE

STATEMENT OF NET POSITION

DECEMBER 31, 2019

	Primary Government Governmental Activities	Gunstock Area Commission (Component Unit - April 30, 2019)
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES		
Current Assets:		
Cash and short-term investments	\$ 8,196,107	\$ 2,102,112
Restricted cash	50,100	-
Investments	-	266,778
Accounts receivable, net	1,148,023	13,484
Due from external parties	11,930	-
Inventory, net	28,898	812,563
Prepaid expenses	-	66,089
Total Current Assets	9,435,058	3,261,026
Noncurrent Assets:		
Capital assets:		
Land	144,829	2,251,852
Capital assets, net of accumulated depreciation	14,881,778	10,917,484
Total Noncurrent Assets	15,026,607	13,169,336
Total Assets	24,461,665	16,430,362
Deferred Outflows of Resources:		
Related to pension	1,137,560	-
Related to OPEB	52,804	-
Total Deferred Outflows of Resources	1,190,364	-
TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES	25,652,029	16,430,362
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES		
Current Liabilities:		
Accounts payable	1,328,879	623,285
Due to State of New Hampshire	3,049,720	-
Accrued expenses	134,487	249,733
Deposits payable	-	27,376
Other liabilities	4,500	-
Restricted cash liability	3,541	-
Unearned revenue	-	1,650,823
Current portion of noncurrent liabilities:		
Bonds payable	189,924	872,142
Capital lease payable	25,885	168,642
Compensated absences	409,945	-
Total Current Liabilities	5,146,881	3,592,001
Noncurrent Liabilities:		
Bonds payable, net of current portion	7,478,252	3,285,715
Capital lease payable, net of current portion	27,503	105,355
Compensated absences, net of current portion	124,840	-
Net pension liability	13,430,579	-
Net OPEB liability	3,481,247	-
Total Noncurrent Liabilities	24,542,421	3,391,070
Total Liabilities	29,689,302	6,983,071
Deferred Inflows of Resources:		
Related to pension	864,413	-
Related to OPEB	596,783	-
Total Deferred Inflows of Resources	1,461,196	-
TOTAL LIABILITIES AND DEFERRED INFLOWS OF RESOURCES	31,150,498	6,983,071
NET POSITION		
Net investment in capital assets	7,307,707	8,737,482
Restricted	75,420	-
Unrestricted	(12,881,596)	709,809
TOTAL NET POSITION	\$ (5,498,469)	\$ 9,447,291

The accompanying notes are an integral part of these financial statements.

COUNTY OF BELKNAP, NEW HAMPSHIRE

STATEMENT OF ACTIVITIES

FOR THE YEAR ENDED DECEMBER 31, 2019

		<u>Program Revenues</u>		<u>Net (Expenses) Revenues and Change in Net Position Governmental Activities</u>	<u>Gunstock Area Commission (Component Unit- for the year ended April 30, 2019)</u>
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>		
Governmental Activities:					
General government	\$ 3,073,588	\$ 989,485	\$ 112,599	\$ (1,971,504)	
Public safety	2,315,894	406,027	12,504	(1,897,363)	
Corrections	4,698,817	98,377	32,920	(4,567,520)	
Human services	7,776,780	-	336,725	(7,440,055)	
Cooperative extension	218,536	-	-	(218,536)	
Nursing home	11,544,438	12,856,420	-	1,311,982	
Interest	<u>435,365</u>	<u>-</u>	<u>-</u>	<u>(435,365)</u>	
Total Governmental Activities	\$ <u>30,063,418</u>	\$ <u>14,350,309</u>	\$ <u>494,748</u>	(15,218,361)	
Component Unit:					
Gunstock Area Commission	\$ <u>10,915,490</u>	\$ <u>11,491,600</u>	\$ <u>-</u>		\$ <u>576,110</u>
Total Component Unit	\$ <u>10,915,490</u>	\$ <u>11,491,600</u>	\$ <u>-</u>		576,110
General Revenues:					
County taxes				14,770,507	-
Investment income				29,580	16,237
Miscellaneous				<u>473,842</u>	<u>147,324</u>
Total General Revenues				<u>15,273,929</u>	<u>163,561</u>
Change in Net Position				55,568	739,671
Net Position:					
Beginning of year				<u>(5,554,037)</u>	<u>8,707,620</u>
End of year				\$ <u>(5,498,469)</u>	\$ <u>9,447,291</u>

The accompanying notes are an integral part of these financial statements.

COUNTY OF BELKNAP, NEW HAMPSHIRE

GOVERNMENTAL FUNDS

BALANCE SHEET

DECEMBER 31, 2019

	<u>General</u> <u>Fund</u>	<u>Nonmajor</u> <u>Governmental</u> <u>Funds</u>	<u>Total</u> <u>Governmental</u> <u>Funds</u>
ASSETS			
Cash and short-term investments	\$ 8,187,678	\$ 8,429	\$ 8,196,107
Restricted cash	50,100	-	50,100
Accounts receivable, net	1,148,023	-	1,148,023
Due from other funds	11,930	23,673	35,603
Inventory	<u>28,898</u>	<u>-</u>	<u>28,898</u>
TOTAL ASSETS	\$ <u>9,426,629</u>	\$ <u>32,102</u>	\$ <u>9,458,731</u>
LIABILITIES AND FUND BALANCES			
Liabilities:			
Accounts payable	\$ 1,328,303	\$ 577	\$ 1,328,880
Due to State of New Hampshire	3,049,720	-	3,049,720
Accrued expenses	19,948	-	19,948
Other liabilities	4,500	-	4,500
Restricted cash liability	3,541	-	3,541
Due to other funds	<u>23,673</u>	<u>-</u>	<u>23,673</u>
Total Liabilities	4,429,685	577	4,430,262
Fund Balances:			
Nonspendable:			
Inventory	<u>28,898</u>	<u>-</u>	<u>28,898</u>
Total Nonspendable	28,898	-	28,898
Restricted:			
Deeds surcharge account	46,559	-	46,559
Capital projects fund	-	2,664	2,664
Unexpended grant funds	<u>-</u>	<u>28,861</u>	<u>28,861</u>
Total Restricted	46,559	31,525	78,084
Assigned:			
IDN reserve	600,000	-	600,000
Subsequent year budget	891,080	-	891,080
Encumbrances	<u>302,614</u>	<u>-</u>	<u>302,614</u>
Total Assigned	1,793,694	-	1,793,694
Unassigned	<u>3,127,793</u>	<u>-</u>	<u>3,127,793</u>
Total Fund Balances	<u>4,996,944</u>	<u>31,525</u>	<u>5,028,469</u>
TOTAL LIABILITIES AND FUND BALANCES	\$ <u>9,426,629</u>	\$ <u>32,102</u>	\$ <u>9,458,731</u>

The accompanying notes are an integral part of these financial statements.

2020 Annual Report of the Belknap County Attorney

To the Citizens of Belknap County:

As the County Attorney for Belknap County, I am proud to report on the activities of my office during the past year.

As Belknap County Attorney, I am the chief law enforcement officer for the county. In that capacity, I oversee prosecutions of felony crimes (other than murder cases and certain drug cases handled by the Attorney General's Office) that occur in Belknap County. I also have supervisory responsibility over the local police prosecutors who prosecute misdemeanors in district court.

Our primary goal is to seek to ensure public safety, by holding those people who commit crimes accountable, and to seek justice for the victims of crime. In my role as County Attorney, I work closely with all 11 local police agencies in the County, as well as the State Police, County Sheriff's Office, the Attorney General's Drug Task Force, Fish & Game, State Police, Health and Human Services, Fire Marshalls, Liquor Enforcement, Land and Forests and Marine Patrol.

Because of the COVID-19 epidemic, this year has been an especially challenging time for our office, as it has for the entire County. When the pandemic first hit, our office had to quickly adjust to the realities of social distancing and the stay-at-home orders. I was able to convert our operations from paper files to electronic files, and thereby institute a largely paper-free environment, using an electronic case-management system. This has allowed many of my employees to work effectively from home. In the early stages of the pandemic, my entire office (with the exception of two employees) was working remotely. Over time, I transitioned to a "hybrid" system where I divided by staff into two separate "pods" which rotated in and out of the office on a weekly basis. More recently, we have been able to return to a system of having all of my staff present in the office, but with increased social distancing and mask-wearing in the office.

The pandemic has significantly impacted the court system. The courts stopped conducting in-person hearings and switched to a remote system using video conferencing for certain court hearings. This new system has been very challenging, but my staff have been able to adjust and to continue to engage in excellent representation on behalf of the State despite those challenges. In addition, the pandemic has also prevented the courts from conducting jury trials since last March, and as a result we have seen a significant backlog of open cases in the criminal justice system.

When the pandemic first hit, we saw a precipitous drop in the number of arrests and police activity, and as a result, the number of new cases being filed dropped during the first half of the year. Over the second half of the year, we have seen those numbers slowly coming back up as regular social and economic activities are resuming.

I am very proud of my staff and the work that we do on behalf of the people of Belknap County. We take our jobs in the Belknap County Attorney's Office very seriously and every member of the department is devoted to performing our mission with the highest level of professionalism.

Our office staff is comprised of the County Attorney and four full-time prosecutors, two victim-witness advocates; one part-time investigator an office administrator; and two legal secretaries (one is part-time).

In my tenure as County Attorney, I have stressed the following key values to my staff, and have made sure that we display these principles in all that we undertake:

- Fairness – to see that the laws are executed fairly and impartially, without fear or favor toward any person, regardless of their social status, political affiliation, race, gender, etc.;
- Integrity – to ensure that our office is above reproach, and that nothing we do creates even an appearance of impropriety;
- Respect – respect for all members of the public who we interact with, including crime victims, defense lawyers, police officers, etc.
- Excellence – to have a complete understanding of the laws and the facts, and to be prepared whenever we enter the courtroom.

Crime does not stop when the work-day ends. And for that reason, as County Attorney, I am available 24 hours a day, 7 days a week, as a resource to provide legal advice and guidance to those police officers, to answer legal questions, and to respond to serious incidents, such as shootings, drug overdoses, and other unattended deaths. My staff and I coordinate closely with those police agencies in the prosecutions of crimes.

As County Attorney, I make every effort to be responsive and available to my constituents, and thus I welcome hearing from any members of the public who have concerns either about my office or about the enforcement of the criminal laws generally. I look forward to continuing to serve the people of this county into the future.

Respectfully yours,

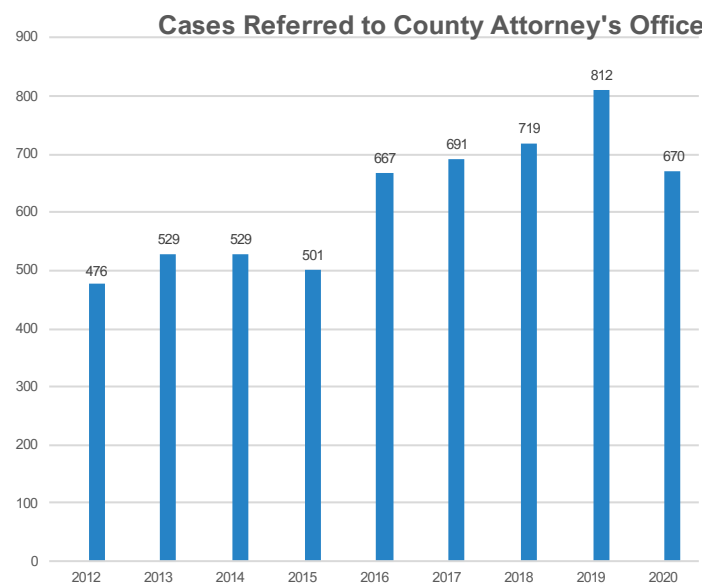
Andrew B. Livernois
Belknap County Attorney

Appendix

The following charts show the changes in our office's workload over the past several years:

This chart represents the cases that are sent to the County Attorney's Office by police agencies for our review and possible indictment.

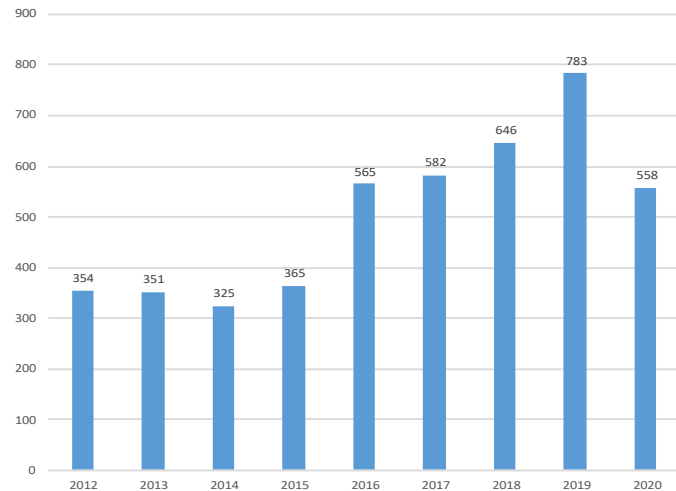
Notice the decrease resulting from COVID-19, which has caused the number of arrests to decline.



Once a defendant is either arrested or indicted, the case is given a docket number, and filed with the Court

This chart shows the number of such filings in Court on an annual basis. The number of filings this year is down fairly dramatically, as a result of COVID-19

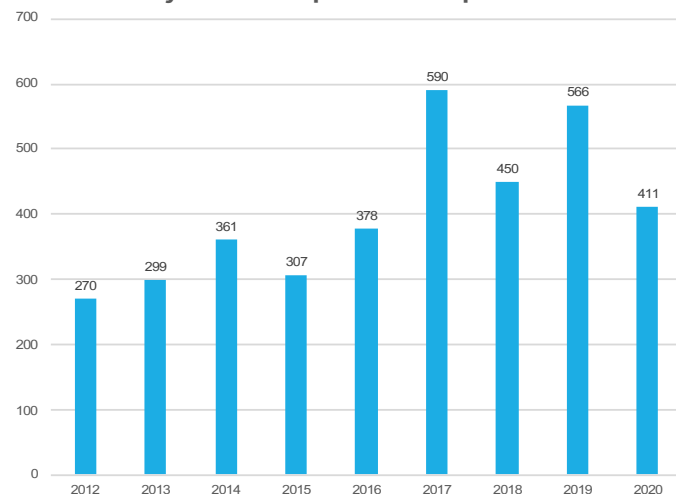
Criminal Cases Filed in Superior Court



Cases can be “disposed” of either by a guilty plea, or the case can be dismissed, *or* *prossed* or a finding of guilt or innocence after trial

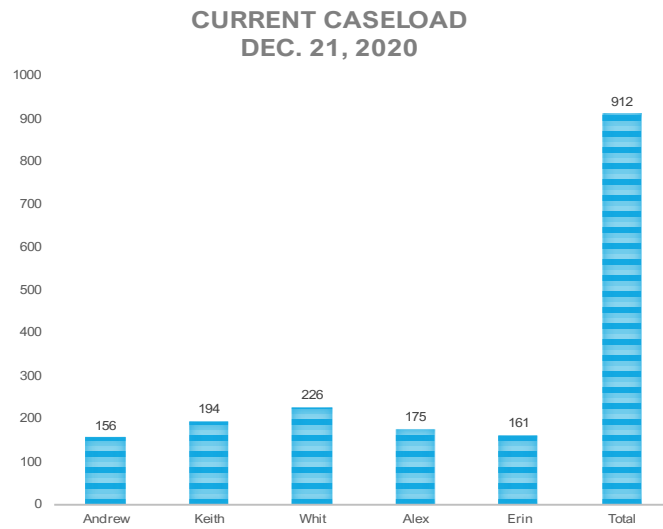
Because the Court system has been partly shut down, with no cases going to trial, the number of dispositions has decreased quite dramatically. This is causing a backlog of cases.

Felony Cases Disposed in Superior Court



This shows the total number of cases assigned to each attorney currently.

This includes indicted cases, unindicted cases, post-conviction review, violations of probation, and cases where the defendant is a fugitive.





BELKNAP COUNTY DEPARTMENT OF CORRECTIONS

2020 Annual County Report
Superintendent Adam Cunningham
Deputy Superintendent Jamie Laramie



To the Board of Commissioners, County Delegation, and residents of Belknap County:

This annual report provides an opportunity to deliver information about the Belknap County Department of Corrections (DOC) and insight into the demographics of detained individuals who entered our facility in 2020. The county jail is responsible for providing for the care, custody, and control of sentenced prisoners and pretrial defendants.

Facility Information



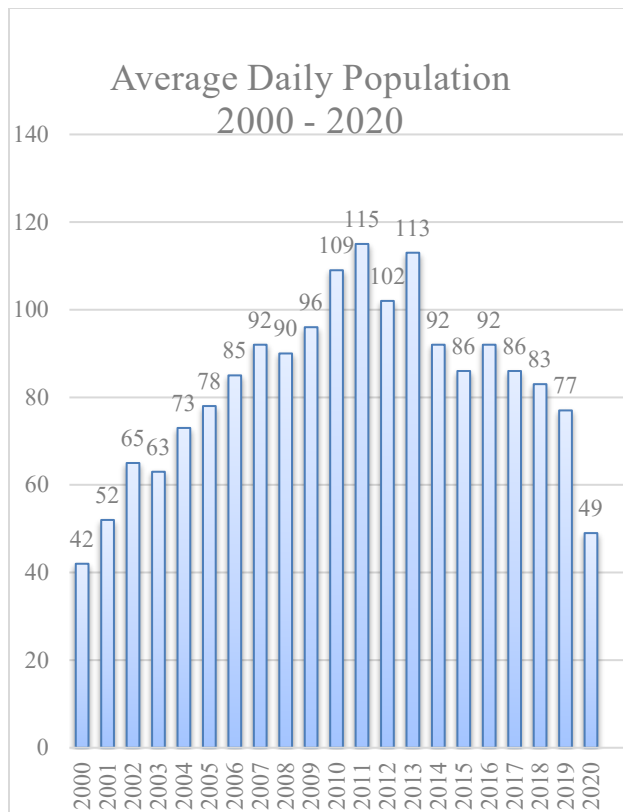
There has been a county jail in the current county complex since the 1860s. The oldest existing portion of the jail was constructed in 1890, which has been repurposed as an indoor recreation area. The jail underwent additions in the 1970s, 1980s, and most recently in 2017 with the addition of the Community Corrections Center (CCC). The facility houses minimum, medium, and maximum security offenders.

Inmate Information

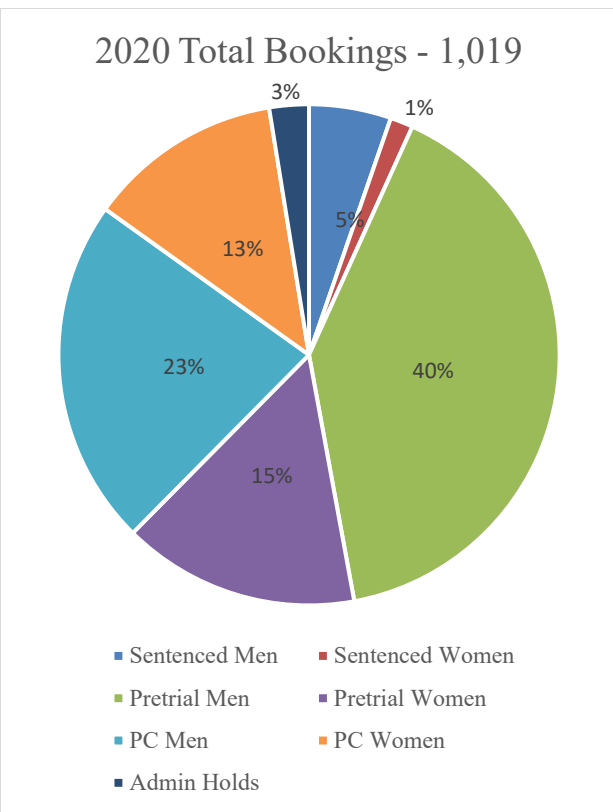
Detainees largely consist of two groups: pretrial defendants and sentenced inmates. Pretrial defendants have been ordered by the court to be held in secure custody pending the resolution of their court case. Sentenced inmates have been convicted of either a felony or misdemeanor offense. Inmates may be sentenced to serve up to 12 months in a county correctional facility. Once incarcerated, inmates are classified based upon various criteria, such as seriousness of offense, medical need, mental health assessment, educational background, and prior criminal history. Most sentenced inmates are classified as minimum security. Generally, pretrial defendants are classified as either medium or maximum security. Minimum security inmates are required to perform work assignments such as mowing lawns, snow removal, maintenance assistance, and cleaning assignments. Medium and maximum security inmates are not allowed outside of the secure perimeter of the facility without escort by a law enforcement official.

Incarceration Statistics

The average daily population (ADP) of the jail in 2020 was 49 inmates (Figure 1). This is the lowest census since 2000 and can be largely attributed to the COVID-19 pandemic. Belknap County has a robust Pretrial Services program which provides an alternative to detention for many pretrial defendants while their cases are adjudicated. The total number of bookings in 2020 was 1,019, 668 fewer than 2019. There were 69 sentenced inmates committed to the DOC in 2020, 54 males and 15 females. 567 pretrial defendants were received by the DOC, 411 males and 128 females. 357 bookings were for Protective Custody (PC), 229 males and 128 females. Overnight holds and administrative transfers accounted for an additional 26 bookings (Figure 2).



(Figure 1)



(Figure 2)

Community Corrections

The Community Corrections Division is responsible for screening and monitoring inmates who qualify for alternative sentencing programs. Belknap County currently offers Work Release and Home Confinement programs.

The Work Release program is designed to assist minimum security offenders obtain employment in the community while serving their sentence. The participants are employed by local businesses and return every evening to the CCC. Participants are recommended by the sentencing court. Community Corrections staff determine if a participant is appropriate for Work Release. Participants receive assistance with job searches, resume writing, transportation, and money management while in the program. Seven local employers participated in the Work Release program in 2020. The program was suspended in March 2020, due to the pandemic.

The Home Confinement program is also referred to as the Electronic Monitoring Bracelet (EMB) Program. The EMB Program is designed to monitor participants living in the community with the assistance of a GPS device. These participants are also recommended by the sentencing court and screened by Community Corrections staff. Participants are given strict regulations to follow while in the program.

Both Work Release and Home Confinement programs are intended to minimize the negative effects of incarceration and transition offenders to the community, while upholding the requirements and sanctions determined by the criminal justice system. In 2020, 33 individuals participated in these programs, and generated \$10,275.85 in revenue for the Belknap County General Fund. Additionally, the EMB Program saves the county taxpayers through the reduction of food, shelter, and healthcare expenditures.

Our Community Corrections Officers work with drug and alcohol treatment providers throughout New Hampshire (NH). In 2020, we arranged for 46 inmates to enter long-term residential treatment programs.

Many of these individuals are pretrial defendants, who have court-ordered bail conditions requiring treatment as a condition for their release from custody.

Programs

The DOC offers numerous programs to inmates. Programs provide for spiritual guidance, educational opportunities, lifestyle changes, self-improvement, and recreational opportunities. In 2020, we received grant funding from the NH State Council of the Arts and the NH Department of Education. This was our tenth year participating in the Department of Education grant which supported a Career and Technical Education program. In 2020, 45 certificates were earned in courses such as, ServSafe, ServSafe Manager, OSHA-10, Lead Paint Removal, and Microsoft Certification. These certifications assist offenders with obtaining employment.

Over 150 community volunteers donate their time and provide services to the inmate population such as Alcoholics Anonymous, Narcotics Anonymous, religious services, writing classes, job skills, and art classes. These community members support our programming goals by giving their time and expertise to individuals in need of assistance. Many of our inmates have strained relationships and benefit from the connection to the community. Programming exposes inmates to new ideas and improves their life skills. The DOC is committed to making every attempt to return offenders to their communities with the skills and education to be productive citizens. Our programs have contributed significantly to lowering recidivism.

Corrections Opportunity for Recovery and Education

The CCC houses sentenced inmates who have been court ordered to participate in the Corrections Opportunity for Recovery & Education (CORE) Program. Referred participants are identified as “high-risk” to reoffend due to a substance dependency. The CORE program is an intensive evidence-based treatment program consisting of counseling and education, which starts while the participant is in custody. Participants receive services tailored to their individual needs. As CORE participants progress, they are eligible for the Work Release or Home Confinement program, and 12 months of aftercare services, including supervision by the New Hampshire Probation & Parole Department. The goal of the program is to return participants to the community with a lasting plan for recovery. In 2020, 22 inmates participated in the CORE program.

Pretrial Services Program

The Pretrial Services program is an alternative to confinement for certain pretrial defendants. Pretrial Services utilizes evidence-based assessments to help the courts make informed bail decisions. If deemed appropriate, defendants are diverted from custody to the supervision of the Pretrial Services program. Pretrial Services officers provide oversight and accountability for defendants pending court, increasing the likeliness of court appearance. Beyond monitoring, defendants are routinely linked with services such as drug treatment and counseling to promote effective outcomes. Pretrial Services is a cost-effective alternative to confinement, which allows defendants to retain employment while promoting public safety. In 2020, 45 defendants were court ordered into Pretrial Services.

Reflection

2020 was a year of change for the Department of Corrections. The COVID-19 pandemic dramatically changed the number and classification of our detained population. Well established programs and procedures were altered or suspended to meet the need of providing a safe environment to the detained. Staff adapted to provide the high level of professional service within the limitations of the pandemic.

Superintendent Keith Gray retired after 20 years of service with the County, the last five as Superintendent. We wish Mr. Gray a long and happy retirement. As I assumed this role, I have witnessed the dedicated staff of the Department of Corrections and their commitment to the community they serve. I endeavor to continue the direction of the Department of Corrections, improving the efficacy of services with a future based outlook.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Adam Cunningham', with a stylized, flowing script.

Adam Cunningham
Superintendent

Belknap County Sheriff's Department



2020 Activity Report

William H. Wright – High Sheriff

Robert Nedeau - Chief Deputy

Adam Batstone – Criminal Sergeant

Colin LeBlanc – Civil Sergeant

Doug Jameson – Court Supervisor

Nicole Kloetz - Dispatch Supervisor

“A tradition of Excellence in County Law Enforcement for Over a Century”

The Office of the Sheriff is a Constitutional Office, established by the New Hampshire Constitution Part 2 article 71. The Sheriff is an elected official and carries Full Law Enforcement Authority along with unique responsibilities, only designated to the Office of Sheriff. The duties of the Sheriff are achieved through a group of dedicated deputies, communication specialists, bailiffs, and civilian personnel.

During the year 2020 there was a lot of change within the department and was a particularly tough year, as we were faced with Covid-19 Pandemic. There was a global fear of the unknown about the virus and the constant changing of processes, as we dealt with issues associated with the Pandemic. Working under these conditions, the employees of the Sheriff's Department carried out the duties accordingly and were successful at accomplishing the tasks. A summary from the various divisions work product, and related responsibilities and accomplishments are highlighted below.

Civil Division

The Civil Division is comprised of (2) Full-Time (3) Part-Time Deputies and (1) Supervisor. The Sheriff's Departments are the only law enforcement agencies in New Hampshire with the authority to serve civil process, consisting of legal documents requiring service and return. This includes subpoenas, writs, landlord-tenant documents, property attachments, petitions, motions, ex-parte court orders, and evictions. The Civil Division is responsible for the service of the process along the transportation of persons incarcerated anywhere in the State of New Hampshire who are ordered to appear in a court of jurisdiction within Belknap County. The Sheriff is also statutorily required to transport persons to the New Hampshire State Hospital or other appropriate facilities pursuant to any Involuntary Emergency Admission (IEA) proceeding. Lastly, we arrange for transports of wanted persons who are located at other facilities, in other states, and assist with the extradition processes.

The Department generates revenue from the service of civil process throughout Belknap County.

Totals: Civil Process Served: **1688** Fees Collected: **\$ 55,248.07** Total Transports: **561**
Total IEA Transports (by Civil Div. Deputies): **81**

Criminal Investigation Division - Detectives

Criminal Investigations is another authority extended to the Sheriff's Department outlined in RSA 104:6. This Division is staffed with investigators with advanced training and experience in crime scene processing, reconstruction, evidence processing, forensic interviews, photography, and the use of other specialized equipment. The Criminal Division consists of (3) Detectives and (1) Detective Supervisor (Sgt.) The detectives responsibilities include being assigned to the NH Joint Fugitive Task Force handling Warrants and all extradition related matters, the primary investigators for criminal incidents which occur at the Belknap County Jail, sexual assault investigators, Circuit Court prosecutor, members of the NH Internet Crimes Against Children and the Belknap County Drug Task Force. Further, the Supervisor is the Commander of the Belknap County Drug Task Force.

Totals: Arrests: **337** Offenses: **166** Citations: **43** Accidents: **3** Extraditions: **2** Civil Process: **172** Transports: **435** Calls for Service: **1614** Extraditions: **10**

Communications Division

The Communications Division consists of (8) Full-Time employees and (4) Part-Time per diem employees. The center provides telephone, radio, computer access, alarm monitoring and video monitoring services for nine towns in Belknap County as well one contracted town in Merrimack County (Northfield). In addition to the local towns, the communications center routinely takes calls and dispatches for NH Fish and Game, NH Liquor Commission, NH Medical Examiner's Office, NH Probation and Parole and County Attorney's Office. The Communications Center is in operation 24 hours a day, 365 days a year. They provide National Crime Information Center (NCIC) and State Police Online Telecommunication Systems (SPOTS) services for agencies. The communications personnel field calls of emergencies, business, and general information, as

well as provide documentation for said calls for service and acts as a central hub for law enforcement information dissemination. The totals of activity:

Calls for Service: **42,127** Log Notes: **10,104** Criminal History Requests: **102** Dept Calls For Service: **4,774**

Court Security Division

The Belknap County Sheriff's Department is required to provide security at the (2) Courts, the Belknap Superior Court and the custody and control of prisoners appearing before the New Hampshire 4th Circuit Court (Laconia District Court).

A significant part of the responsibilities of the Superior Court security Staff is screening persons entering the facility to ensure no dangerous or illegal weapons, materials or devices are brought into the courthouse. These contacts and "screenings" were significantly lower for the year of 2020 compared to previous years date, in part due to COVID-19 restrictions. The Courthouses for part of March, all of April, May, and June no non-staff were not allowed into the courthouse. The following months saw a very reduce volume of people due to modified COVID restrictions.

Belknap County Drug Task Force

The Sheriff's Department hosts the Belknap County Drug Task Force (BCDTF). There are (8) members associated with the regional team. Members are made up from the varying participating agencies, who are all sworn Part-Time Deputy Sheriff's. These collaborative investigators operate on a part-time basis and conduct drug sales/trafficking investigations which originate in or end up in Belknap County. Through targeted investigative processes, the team has participated in numerous investigations resulting in the seizure of illicit narcotics, guns, proceeds and made numerous arrests associated with the drug trade. A continual relationship with ATF, DEA, NH State Police Narcotics Investigations Unit, Belknap County Attorney's Office, and the US Attorney's Office has been productive and resulted in a 100 percent conviction rate for cases submitted locally and federally.

Total: **23** cases were investigated to closure

Belknap Regional Special Operations Group

The Belknap County Operations Group (BRSOG) was founded in 2003. The team is made up of tactically trained law enforcement officers, emergency medical professionals and communication specialist from various agencies throughout Belknap County. The team is governed by a Board of Local Law Enforcement Executives and the Sheriff. The team's authority derives from a Mutual Aid agreement pursuant to NH RSA 105:13. The Sheriff's Department has members assigned to the Team and provides funding for the team operations as appropriated. The team is on call for immediate response 24 hours a day, for any community needing the critical services.

Total Activations: **11**

In conclusion, I would like to thank the State Representatives, County Commissioners, local public officials, and the people of our community for recognizing and supporting the work and dedication of our employees. They demonstrate their commitment to the community as found in their performance and interactions daily.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "William H. Wright".

William H. Wright
High Sheriff of Belknap County



Belknap County Restorative Justice

2020 Annual Report

The year of 2020 has been a struggle for the Restorative Justice Program. Covid shutdowns have negatively impacted the department in many ways. Community service projects were almost non-existent, counseling services were either unavailable or only through telehealth programs and in office visits were kept to a minimum. We saw a sharp increase in the mental health needs of our juvenile clients due to the closure of schools and virtual learning.

The Recovery Court program is another program that we continue to be part of. This program did continue with the closure of the courts virtually. We continue to meet weekly via Zoom and maintained our participant numbers.

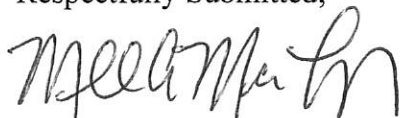
During 2020 we saw 61 total NEW referrals which is 19 less than last year. These consisted of 33 juvenile (increase of 5), 6 adult misdemeanor (down 9), 22 adult felony (down 7), and 2 education only (down 5), and no new collections cases. We are currently serving 45 active clients consisting of 12 Juvenile, 7 misdemeanor, 1 collections case and 25 felony clients. We have 7 new referrals that have not started their programs yet. We are currently tracking 195 completed adult clients. Only 35 of them have been re-arrested during the tracking period, which is at the one-, three- and five-year anniversary date of their program completion. This indicates that 82% of graduated clients remain arrest free for the 5-year tracking period.

Our Juvenile Diversion program was recertified through the New Hampshire Juvenile Diversion Network accreditation process. We also received our most recent recidivism rates and 67% of the juveniles who complete our program remain chargeable offense free for five years. The tracking period was increased from 2 years to 5 years during this reporting period.

We expect our numbers in both the juvenile and the adult programs to increase during 2021 with the opening of the courts and with the new diversion transitional program the State of New Hampshire is putting into effect on July 1, 2021.

We continue to look forward to working with our partners in the Corrections Dept., County Attorney's Office, law enforcement, the public schools and other community organizations in Belknap County, in the coming year to reduce crime, provide early intervention programs and make our communities safer.

Respectfully Submitted;



Michael A. MacFadzen, Director
Belknap County Restorative Justice

Belknap County Registry of Deeds

2020 Annual Report

To the Honorable Commissioners, Delegation and Taxpayers of Belknap County:

The Register of Deeds is responsible for the management and protection of the public land records and the documents it contains pursuant to NH RSA 478:1. Many types of documents can be found here and are a permanent chain of title of the property. In addition to being safely preserved at the Registry, all records are stored at two off-site locations on two different types of media to insure we would be able to re-create the Registry records in the event of a disaster. We also provide the 10 towns and 1 city information regarding the sale of properties for tax purposes.

The Registry of Deeds has been successfully accepting documents for recording electronically since November 2016. This convenience proved to be very valuable during the past year as we were faced with many challenges associated with the COVID-19 pandemic. Over 60% of all documents recorded were received electronically.

Property owners of Belknap County are encouraged to use a free service entitled "Property Fraud Alert". Registered users would be alerted if a document was recorded matching the name they provided. This service is provided at no additional cost to Belknap County or taxpayers and can be accessed through our website at www.nhdeeds.org.

I am happy to report the successful preservation/restoration of two additional historic Plat Books. The Plat Books have been out of public access, due to their deteriorated state, for many years. With the support of the county commissioners and county delegation, these plat books are once again available to the public and are preserved for future generations of Belknap County.

The Connor & Connor search system that has been in place for many years was discontinued at the end of 2020. Multiple factors made this decision necessary due to an outdated java platform, security concerns, and software that could no longer be supported. New search products, Laredo & AVA, successfully went live January 2021.

The Registry of Deeds experienced a significant increase in document recordings over 2019. Total documents recorded in 2020 was **17,255**. An increase of **2,667**.

2020 Revenue Collected by Register of Deeds:

RETT 4% Commission & Recording Fees	\$1,212,460.51
Surcharge Fees	\$ 33,552.00
LCHIP 4% Commission Fee	\$ 13,152.00
TOTAL	\$1,259,164.51

Operating cost total \$408,334.00, with a balance of more than \$840,000.00 going to the County General Fund.

I would like to thank the registry staff for their hard work and dedication. It is a pleasure to work with these individuals each day. I would also like to thank the Commissioners, Delegation and the County Administrative team for their continued assistance and support to this office.

Respectfully submitted,

Judith A. McGrath

Register

Belknap County Nursing Home
Annual Report 2020

To the Honorable Commissioners of Belknap County, the Elected Legislative Representatives of the County Delegation, and to the residents of Belknap County:

March 2020 the Long-term Care Industry experienced the challenge of a modern-day pandemic unknown to society since the “Spanish Flu” in 1918.

This pandemic known globally as COVID-19, Coronavirus or SARS-CoV-2 took a devastating toll on Long-term care facilities, changing the overall culture and services required to care for an aging population.

Guidelines, recommendations and “best practices” provided by Centers for Disease Control and Prevention (CDC), Centers for Medicare & Medicaid Services (CMS), and New Hampshire Division of Public Health Services (DPHS) have led us from the most stringent of public health challenges to adapt and strategize creative safe essential policies and procedure to mitigate the spread of a most infectious disease.

Resident, families, and staff have participated in this continuum of unknowns throughout this year practicing and adapting to the ever-changing perils placed upon our community, striving for health and wellness.

Connected by a willingness to protect our frailest and most vulnerable population, our focuses during this year have been on infection control, visitation guidelines, travel guidelines, surveillance testing, quarantining, social distancing, masking, alternative dining, incorporating virtual visits, telehealth and providing weekly and whenever necessary updates, always communicating our ever-changing needs and adaptations for the welfare of our community. We as a facility have been successful and resilient to this task.

The Belknap County Nursing Home has a bed census capacity of 94 residents providing twenty-four-hour care seven days a week. The facility offers traditional Long-term Nursing Care and Skilled Care allowing residents to utilize their Medicare benefit and have up to a 100-day Rehabilitative stay thus allowing them to return home. A combination of approximately 125 full or part-time employees render care and provide facility operations through the following divisions: Activities, Administrative, Housekeeping, Laundry, Maintenance, Nursing and Social Services. Belknap County also provides Dining Services by Glendale Senior Dining, Physical Therapy, Occupational Therapy and Speech Therapy services along with a collaborative Restorative Nursing Program.

The overall census for 2020 held steady with an average census of 82 residents per day. This represents a daily occupancy rate of 87%. The Belknap County Nursing Home served a total of 67 admissions and re-admissions in 2020. Belknap County accepts Private pay, Medicare, and Medicaid payment resources.

The Belknap County Nursing Home rates 3 Stars overall in the Center for Medicare and Medicaid 5-Star rating system. This rating is based on Staffing levels, Care-Quality Indicators, Number of Registered Nurses and Health Inspection Scores

Some notable events during this year residents and staff participated in prior to March 2020 COVID-19 restrictions:

- Shopping trips to Walmart, Family Dollar, TJ Maxx
- Luncheons to Newicks, T-Bones, Country Cookin’ at the Lakeside, Olive Garden
- Belmont Elementary School Performance
- Open “Mic” auditions (resident performance)
- Chinese New Year Social
- Ted Talks

- Music strolling in facility with Jackie Lee
- Valentine Luncheon
- Monthly Shooting Star for Employee recognition
- Monthly Resident Spotlight Article
- Family & Friends Car Parade for Residents
- Hallway Bingo (Resident favorite)
- In-room crafts and art

Staff Education:

- Handwashing
- Transfer Transport & Repositioning Resident

- 1:1 visits
- Overhead Name that Tune
- Nurse Display for Nurses Week
- Disney Dress Day
- Gorgeous Grandma pictures for our Facebook page
- Florence Nightingale Birthday

- Unexpected Event Trauma & Dementia
- Proper Care & Management of BPAP

Mandatory Education:

- Fire Safety
- Infection Control – Bloodborne Pathogens
- Abuse, Neglect & Exploitation Prevention
- Personal Protective Equipment
- Coronavirus (COVID-19) Guidance for Healthcare Facilities
- Coronavirus (COVID-19) Quarantine & Isolation Procedures

- Mandatory Dementia Training: **Consideration during a Pandemic**
- Mandatory Sexual Harassment
- Preventing Pressure Ulcers
- Keeping Your Elders Active
- RN Staff Certified in BD Veritor Antigen Testing
- BinaxNow COVID-19 Education

Quality Assurance Performance Improvement (QAPI) Projects:

- Point Click Care Dashboard (Medical Records enhancement)
- Wheelchair Footrest Project
- Restorative Services Project
- Hearing Aid Project
- Dining Experience

Completed and Ongoing Projects:

- COVID-19 Policies and Procedure Reference Manual
- On Shift Scheduling Software
- Medication Nursing Assistant (MNA) Program (4 Students)
- Upgrade Wireless Access Points (2)
- Quarantine and Isolation Units
- Join Emergency Management Resources – Juavre (Platform for State)
- Generator Load Testing
- Bi-Annual water backflow device testing

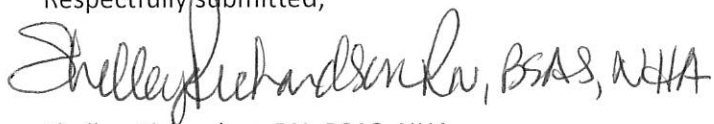
Building Improvements:

- Café Dining Chairs, Bedspreads, Curtains, Privacy Curtains, Tub Room Shelving & Upgrades
- Laptop Replacements (#3)

The Belknap County Nursing Home continues to take pride in providing care and receiving support from the community it serves. We strive to manage and provide care in the most financially responsible manner possible aligning our goals of positive resident outcomes and relying on effective and efficient focuses. Belknap County Nursing Home continues to maintain our mission statement, "To care for our residents, as ourselves, with compassion, dignity, and respect."

In closing I would like to take this opportunity to again thank our Lakes Region Community for the overall support, understanding and commitment to our residents, families, and staff during this unprecedented time.

Respectfully submitted,

A handwritten signature in black ink, reading "Shelley Richardson RN, BSAS, NHA". The signature is written in a cursive, flowing style.

Shelley Richardson RN, BSAS, NHA

Meeting Minutes for the Executive Committee – January 06, 2020 – 6:37 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 10:34 a.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia

Absent: Rep. Aldrich, Rep. Huot

M/Rep Sylvia S/Rep Lang move to adopt minutes of Nov 06 - unanimous

M/Rep Sylvia S/Rep Lang move to adopt minutes of Dec 30 - unanimous

Registry of Deeds – 14193

M/Rep Howard S/Rep Spanos – level fund line # 51200 to \$10,000 – motion passes 4 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos voting against: Rep. Sylvia

M/Rep Sylvia S/Rep Lang – line #53422 - \$33,500 – motion passes – 5 to 0

line #56130 reduce to \$300 – includes Professional Development in Iowa – reduce offsetting line in County Admin

M/Rep Sylvia S/Rep Lang - County 14130 line # 52280 reduce to \$7,900 - motion passes – 5 to 0

M/Rep Sylvia S/Rep Lang - Line # 56200 reduce to \$750 - motion passes – 5 to 0

M/Rep Lang, S/ Rep Spanos – motion to approve bottom line of \$419,440 - - motion passes – 5 to 0

M/ Rep Lang S/ Rep Sylvia – Capital Improvements 14900 – 57000 – reduce by \$113,500 to \$275,000 - motion passes – 5 to 0

M/ Rep Sylvia S/ Rep Lang reduce Debt Service – reduce interest #14700 #59810 to \$81000 for TAN – reduction of \$15,000 - motion passes – 5 to 0

New \$536,711 – M/ Rep Lang, S/ Rep Sylvia bottom line Debt Service - motion – 5 to 0

M/ Rep Sylvia S/ Rep Lang NH # 24700 - # 59810 - reduce by \$10,000 to \$68,250 - - motion passes – 5 to 0

NH Debt Service \$ 76,475 M/ Rep Lang, S/ Rep Sylvia – bottom line for NH Debt Service dept# 24700

All counties must come up w/a formula – 8 of 10 counties have agreed – if all counties agree to \$54.99 for every Medicare patient – 2018 - 1,192,015 was appropriated – in 1,912,000 – 2018 was paid in 2019 \$720,00 –

M/ Rep Lang S/ Rep Comtois – reduce #14441 – 53560 – to \$580,000 – a \$40,000 reduction – motion passes 4 to 1 – voting against Rep. Sylvia

M/ Rep Sylvia, S/ Rep Comtois – reduce #14441 – 53500 to \$7,250,000 – motion passes 3 to 2 Rep. Comtois, Rep. Howard, Rep Sylvia – voting against – Rep Lang, Rep Spanos

M/ Rep Lang S/ Rep Spanos - \$7,830.000 – bottom line Health & Human Services #14441 – motion passes 5 to 0

Ms. Shackett believes we will see double digit increases by 2021

Finance

M/ Rep Sylvia – S/ Rep Lang - Elected Official \$3,961 – reduce by \$3000 – typo on budget motion passes 5 to 0

Professional Development – - GFOA – membership fee - GFOA conference for 3 – payroll & labor – conference – Skillpath - \$500 – NH Municipal Assoc fee \$563 – to workshops – employment law workshop - \$200 – Sheehan Phinney –

M/ Rep Comtois S/ Rep Sylvia - #56110 – reduce by \$500 – motions passes 3 to 2 - Rep. Comtois, Rep. Howard, Rep Sylvia – voting against – Rep Lang, Rep Spanos

M/ Rep Comtois S/ Rep Sylvia motion to reduce # 56130 by \$250 – motion passes - 3 to 2 - Rep. Comtois, Rep. Howard, Rep Sylvia – voting against – Rep Lang, Rep Spanos

M/ Rep Comtois S/ Rep Sylvia – reduce Line # 52280 under County Admin reduce by Employee Recognition line by \$2,800 – motion passes 5 to 0

M/ Rep Sylvia – S/ Rep Lang postage #56250 reduce \$200 to \$1,000 – motion passes 5 to 0

M/ Rep Lang S/ Rep Spanos - bottom line Finance \$284,182 motion passes 5 to 0

Total reduction to budget as of January 06, 2020 \$443,822

M/ Rep Comtois S/ Rep Lang – motion to adjourn 8:59 p.m. – motion passes 5 to 0

Meeting Minutes for the Executive Committee – January 13, 2020 – 6:38 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 10:34 a.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Comtois, Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Sylvia

Absent: Rep. Aldrich

Pledge: Rep. Huot

Nursing Home

NH Administration – Dept #25100

M/Rep. Lang S/Rep. Sylvia – line #51510 adjust to actual of \$2,982 - unanimous

M/Rep. Sylvia S/Rep. Comtois – line #51400 reduce by \$1,000 to \$1,000 – motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Comtois S/Rep. Sylvia – line #51100 – reduce by \$10,000 – 8 FT – 2019 there were 3 vacancies shortest was 2 weeks with the longest being 2 months – motion fails 3 to 3 voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

Workers Comp – why is it so high? – Dietary no longer a department – asked for last 4 years of breakout

M/Rep. Sylvia S/Rep. Comtois - #53200 legal services – reduce by \$3,000 – – motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

What were specific charges for 2017 – personnel issues

M/Rep. Sylvia S/Rep. Comtois - #53000 – reduce by \$5,000 to \$695,000 - motion fails 3 to 3 voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

M/Rep. Comtois S/Rep. Sylvia - #53435 – reduce by \$10,000 - motion fails 3 to 3 - voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

M/Rep. Sylvia S/Rep. Comtois - reduce line #56110 by \$1,000 motion fails 3 to 3 - voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

Where was Professional Development recorded & spent in 2016 – - Ms. Richardson said the money on #56110 was also in other departments but it is not listed in any department

M/Rep. Sylvia S/Rep. Comtois - #56130 - Travel – reduce by \$1,000 motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Sylvia S/ Rep. Comtois #56200 – Office Supplies reduce by \$200 – motion passes - unanimous

M/ Rep. Sylvia S/ Rep. Comtois #56250 – Postage – reduce by \$900 to \$2,500 - motion fails 3 to 3 - voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

M/ Rep. Lang, S/ Rep. Spanos - New Total for NH – \$1,761,316 - motion fails 3 to 3 - voting for: Rep. Huot, Rep. Lang, Rep. Spanos - voting against: Rep. Comtois, Rep. Howard, Rep. Sylvia

NH Maintenance - #25110

M/ Rep. Lang S/ Rep. Comtois – make line item #51100 \$85,400 #5220 \$6850, #52230 \$9,980, #51510 to \$0 - motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Howard

M/ Rep. Spanos S/ Rep. Lang - #57200 reduce by \$10,000 to \$50,000 - motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Howard - voting against: Rep. Sylvia

M/ Rep. Lang S/ Rep. Spanos #54120 reduce by \$2,500 to \$37,500 – motion passes - unanimous

M/ Rep. Sylvia S/ Rep. Comtois #54100 Electricity reduce by \$5,000 - motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/ Rep. Comtois S/ Rep. Sylvia #56115 Uniforms– reduce by \$100 – motion passes - unanimous

M/ Rep. Howard S/ Rep. Sylvia #56880 reduce by \$2,500 to \$1,500 - motion fails 3 to 3 voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

M/Rep. Lang S/ Rep. Spanos bottom line for Dept # 25110 - \$631,917 - motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia voting against: Rep. Huot

NH Rehabilitation Services #25120

M/ Rep. Lang S/ Rep. Comtois- change the following line items to #51100 - \$112,520, #51510 - \$384, #52200 - \$8,825, #52230 - \$12,890 – motion passes - unanimous

M/ Rep. Sylvia S/ Rep. Comtois #56100 – reduce by \$500 - motion fails 3 to 3 voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Huot, Rep. Lang, Rep. Spanos

M/ Rep. Comtois S/ Rep. Sylvia - #56115 Uniforms reduce by \$200 - motion passes 5 to 1 - voting for: Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/ Rep. Lang S/ Rep. Spanos reduce bottom line to \$197,644 - motion passes 4 to 2 - voting for: Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Howard- voting against: Rep. Comtois, Rep. Sylvia

Dietary Services #25130

M/ Rep. Sylvia S/ Rep. Comtois #53500 reduce by \$1,500 to \$9,000 - motion fails 4 to 2 voting for Rep. Howard, Rep. Sylvia- voting against: Rep. Comtois, Rep. Huot, Rep. Lang, Rep. Spanos

M/ Rep. Lang S/ Rep. Huot #25130 - \$1,215,723 – motion passes - unanimous

M/ Rep. Sylvia S/ Rep. Comtois to adjourn – motion passes - unanimous 9:21 p.m.

Draft Meeting Minutes for the Executive Committee – January 14, 2020 – 6:31 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:31 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Sylvia

Pledge led by Rep. Spanos

Nursing Home

NH Nursing Services – Dept #25140

M/Rep. Lang S/ Rep. Aldrich – line #51100 -FT Wages – reduce by \$100,000 – motion fails 3 to 4 - voting for: Rep. Comtois, Rep. Lang, Rep. Spanos – voting against: Rep. Aldrich, Rep. Howard, Rep. Huot, Rep. Sylvia

M/ Rep. Sylvia S/ Rep. Aldrich line #51100 – FT Wages – reduce by \$200,000 - motion passes 4 to 3 - voting for: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Sylvia – voting against: Rep. Lang, Rep. Spanos, Rep. Huot

M/ Rep. Sylvia S/Rep. Comtois line #51200 – PT Wages - reduce \$100,000 – motion passes 4 to 3 - voting for: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Sylvia - voting against: Rep. Lang, Rep. Spanos, Rep. Huot

M /Rep. Huot S/ Rep. Spanos line #51400 OT Wages – fund at \$275,000 motion passes 4 to 3 - voting for: Rep. Lang, Rep. Huot, Rep. Spanos, Rep. Howard - voting against: Rep. Aldrich, Rep. Comtois, Rep. Sylvia

M/ Rep. Lang S/ Rep. Sylvia #51510 - Sick Incentive motion to adjust to \$5311 (actual) – motion passes - unanimous

M/ Rep. Sylvia S/ Rep. Aldrich #52100 -Health Insurance – reduce by \$50,000 - motion fails 5 to 2 - voting for: Rep. Howard, Rep. Sylvia - voting against: Rep. Aldrich, Rep. Comtois, Rep. Huot, Rep. Lang, Rep. Spanos

M/ Rep. Comtois S/ Rep. Sylvia - #52200 – Payroll Tax reduce by \$23,000 motions fails 4 to 3 - voting for: Rep. Comtois, Rep. Howard, Rep. Sylvia- voting against: Rep. Aldrich, Rep. Lang, Rep. Spanos, Rep. Huot

M/ Rep. Sylvia S/ Rep. Aldrich – # 56000 Oxygen – reduce to \$50,000 - motion passes – unanimous

M/ Rep. Lang S/Rep. Spanos – move to approve bottom line for Nursing Services \$6,079,132 - motions fails 4 to 3 - voting for: Rep. Howard, Rep. Lang, Rep. Spanos - voting against: Rep. Aldrich, Rep. Comtois, Rep. Huot, Rep. Sylvia

Laundry Services #25160

M/ Rep. Lang S/ Rep. Comtois #51100 \$87,310 - # 51510 \$635 - #52200 \$6,975 - #52230 \$10,165 – motion passes unanimous

M/ Rep. Sylvia S/ Rep. Lang - #51400 OT Wages – reduce by \$700 to \$300 – motion passes – unanimous

M/ Rep. Lang S/ Rep. Sylvia #56000 reduce by \$1,000 motion passes -unanimous

M/Rep. Sylvia S/ Rep. Lang #56100 reduce by \$880 to \$9,000 – motion passes – unanimous

M/ Rep. Lang S/ Rep. Huot – move bottom line to \$185,051 – motion passes 5 to 2 voting for: Rep Comtois, Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos - voting against: Rep. Aldrich, Rep. Sylvia

Housekeeping #25170

M/Rep. Lang S/ Rep. Huot – move to adjust the following to #51100 - \$179,840 - #51510 - \$1,416 - #52200 - \$19,395 # 52230 - \$20,815 - motion passes - unanimous

M/ Rep. Sylvia S/ Rep. Lang #51400 move to reduce by \$1,000 to \$2000 – motion passes- unanimous

M/ Rep. Sylvia S/ Rep. Aldrich- #56115 – Uniforms reduce by \$200 to \$600 - motion passes - unanimous

M/ Rep. Lang S/ Rep. Comtois -move bottom line of \$417,308 - motion passes 5 to 2 - voting for: Rep Comtois, Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos - voting against: Rep. Aldrich, Rep. Sylvia

Physicians/Pharmacy # 25180

M/ Rep. Howard S/ Rep. Sylvia – motion to accept bottom line of \$717,000 - motion passes 6 to 1- voting for: Rep Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Aldrich, Rep. Sylvia - voting against: Rep Huot

Activities # 25193

M/ Rep. Lang S/ Rep. Sylvia - move to adjust the following to #51100 - \$180,950 - #51510 - \$895 - #52200 - \$14,155 - # 52230 - \$20,675 - motion passes - unanimous

M/ Rep. Lang S/ Rep. Sylvia motion for bottom line of \$329,994 - motion passes 4 to 3 - voting for: Rep. Comtois, Rep. Lang, Rep. Spanos, Rep. Huot- voting against: Rep. Aldrich, Rep. Howard, Rep. Sylvia

Hairdressing #25194

M/ Rep. Huot – S/ Rep. Lang move bottom line of \$25,629 – motion fails 4 to 3 - voting for: Rep. Lang, Rep. Spanos, Rep. Huot- voting against: Rep. Aldrich, Rep. Howard, Rep. Sylvia, Rep. Comtois

M/ Rep. Spanos S/ Rep. Aldrich move bottom line of \$25,000 a reduction of \$629 – new wage line of \$20,776 – motion passes 6 to 1 - voting for: Rep Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Aldrich, Rep. Sylvia - voting against: Rep Huot

Administration #25100

M/ Rep. Sylvia S/ Rep. Comtois - #53000 – reduce by \$5,000 to \$695,000 motion passes – unanimous

M/ Rep. Sylvia S/ Rep. Lang - reduce line #56110 by \$500 motion passes - 6 to 1 voting for: Rep Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Aldrich, Rep. Sylvia voting against: Rep Huot

M/ Rep. Lang, S/ Rep. Howard - New Total for NH Administration – \$1,755,816 - motion passes 4 to 3 - voting for: Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Huot voting against: Rep. Aldrich, Rep. Comtois, Rep. Sylvia

NH Nursing Services – Dept #25140

M/ Rep. Lang S/ Rep. Sylvia – line #51400 -OT Wages – reduce by \$5,000 to \$270,000 – motion passes 6 to 1 - voting for: Rep Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Aldrich, Rep. Sylvia - voting against: Rep Huot

M/ Rep. Sylvia S/ Rep. Lang - #52100 -Health Insurance – reduce by \$20,000 - motion passes 6 to 1 - voting for: Rep Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Aldrich, Rep. Sylvia - voting against: Rep Huot

M/ Rep. Lang S/ Rep. Aldrich – move to approve bottom line for Nursing Services \$6,054,132 - motions passes 5 to 2 - voting for: Rep. Howard, Rep. Lang, Rep. Spanos, Rep Aldrich, Rep. Comtois - voting against: Rep. Huot, Rep. Sylvia

M/ Rep. Lang S/ Rep. Spanos - New bottom line for Nursing Home \$11,606,060 motion passes - unanimous

M/ Rep. Huot S/ Rep. Comtois to adjourn – unanimous - 9:24 p.m.

Meeting Minutes for the Executive Committee – January 21, 2020 – 6:30 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:30 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Sylvia
Pledge- Rep. Aldrich

County Maintenance #– Dept #14194

OT – snow plowing and emergencies usually at county jail

M/Rep. Lang S/Rep. Comtois adjust #51510 – to \$1,278 – unanimous

M/Rep. Sylvia S/Rep. Aldrich - #51400 adjust to \$2,100 motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

6% Raise last year

M/Rep. Sylvia S/Rep. Comtois reduce line #54100 by \$4,000 to \$133,500 motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

How much of the old jail are we still occupying – we do not use the attic and basement – folks who are pending trial are the ones in the original county jail – inmates that are in the core program and work release are in the new portion of county jail

#54305 – over budget by \$11,300 – insurance claim for fence at county correction center – off-setting revenue

\$54110 – heating fuel – over budget due to boiler taking longer to get up and running

M/Rep. Lang S/Rep. Aldrich – to approve bottom line of \$692,678 motion passes 4 to 3 voting in favor: Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos - voting against: Rep. Aldrich, Rep. Comtois, Rep. Sylvia

Reduce #014900 – 57000

M/Rep. Lang S/Rep. Comtois reduce by \$55,000 to \$20,000 -motion passes - unanimous

M/Rep. Lang S/Rep. Comtois reduce #57000 by \$175,000 - motion passes 5 to 2 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Huot, Rep. Lang, Rep. Spanos - voting against: Rep. Howard, Rep. Sylvia

M/Rep. Lang S/Rep. Huot - Move bottom line # of \$45,000 from Dept. #14900 to Dept. #14194-57200 making total of that line \$78,050 motion passes 6 to 1 voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Huot, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Howard

Restorative Justice – Dept # 14235

M/Rep. Lang S/Rep. Sylvia – motion to adjust line #51510 to \$389 – unanimous

Showing a slight uptick – both juvenile and adult #'s both going up – due to increases in 1st time offenders – seeing some good results up to 78% not repeating – What is driving increase?

M/Rep. Comtois S/Rep. Lang reduce line # 51200 to \$155,925 - motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Comtois S/Rep. Sylvia reduce line #52200 to \$12,030 - motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Sylvia S/Rep. Comtois - #56250 reduce to \$60 - motion fails 4 to 3 voting against: Rep. Howard, Rep. Huot, Rep. Lang, Rep. Spanos - voting for: Rep. Aldrich, Rep. Comtois, Rep. Sylvia

M/Rep. Lang S/ Rep. Aldrich - bottom line budget \$182,902 – motion passes 5 to 2 voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos - voting against: Rep. Huot, Rep. Sylvia

Sheriff's Dept # 14211

M/Rep. Comtois S/Rep. Lang - reduce line #51122 to \$341,480 - motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Comtois S/Rep. Lang reduce line # 52200 to \$79,185 - motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Comtois S/Rep. Lang reduce line #52230 to \$248,800 - motion passes 6 to 1 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Spanos, Rep. Sylvia - voting against: Rep. Huot

M/Rep. Lang S/Rep. Comtois – change line #51510 to \$8,041 – unanimous

M/Rep. Lang S/Rep. Huot reduce line #51120 to \$70,000 – unanimous

M/Rep. Lang S/Rep. Comtois reduce line #51405 to \$47,500 – unanimous

M/Rep. Lang S/Rep. Comtois reduce line # 51420 to \$49,000 – unanimous

M/Rep. Lang S/Rep. Huot reduce line #56680 to \$7,250 – unanimous

Special Ops

M/Rep. Howard S/Rep. Sylvia motion to reduce line #53905 to \$20,000 – unanimous

M/Rep. Sylvia S/Rep. Comtois reduce line #56600 by \$500 to \$9,000 – motion passes 5 to 2 – voting in favor: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Lang, Rep. Sylvia - voting against: Rep. Huot, Rep. Spanos

M/Rep. Lang S/Rep. Spanos motion to approve Bottom line of \$2,371,451 – motion passes 4 to 3 Rep. Comtois, Rep. Huot, Rep. Lang, Rep Spanos – voting against: Rep. Aldrich, Rep. Howard, Rep. Sylvia

M/Rep. Huot S/Rep. Comtois motion to adjourn 9:00 p.m. - unanimous

Meeting Minutes for the Executive Committee – January 28, 2020 – 6:33 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:33 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Comtois, Rep. Howard, Rep. Spanos, Rep. Sylvia

Absent: Rep. Huot, Rep. Lang

Pledge: Rep. Comtois

1.4 million dollars rolled over from 2018 to 2019 as we rolled into 2019 to which we added the transfer of 1.4 million to make the budget work – 2019 encumbrances rolling forward to 2020 – actual for 2019 is \$30,094,000 – couple of big encumbrances being pushed forward to 2020 - \$800k to \$900k so actual for 2019 will about \$29,200,000

County Convention – #14110 – final number \$6,900

County Attorney - # 14123 –

M/Rep. Sylvia S/Rep. Aldrich - Witness legal #53510 reduce by \$500 – motion passes - unanimous

M/Rep. Sylvia S/Rep. Comtois – move bottom line of \$935,563 – motion passes – unanimous

County Administration # 14130 –

M/Rep. Sylvia S/Rep. Aldrich – reduce line # 53200 by \$2,000 to \$19,000 – motion passes – unanimous

M/Rep. Spanos S/Rep. Aldrich – motion to approve bottom line of \$415,239 – motion passes – unanimous

Corrections - #14230

M/Rep. Sylvia S/Rep. Comtois – move to adjust line # 56100 to \$11,000 – motion passes – unanimous

M/Rep. Sylvia S/Rep. Spanos -move to approve bottom line of \$4,541,298

Nursing Home

M/Rep. Comtois S/Rep. Spanos #025140 – 57500 reduce line \$18,650 and increase #025110 - 57500 by \$18,650 - motion passes – unanimous

M/Rep. Comtois S/Rep. Spanos move bottom line of \$6,035,482 – motion passes – unanimous

M/Rep. Comtois S/Rep. Aldrich motion to approve bottom line of \$650,567 #25110

move to #025110-57500 \$18,650

Sheriffs Revenue

M/Rep. Howard S/Rep. Comtois motion to increase #14211 – 34015 motion to increase to \$2,000 to \$17,000 – motion passes – unanimous

M/Rep. Sylvia S/Rep. Comtois – motion to approve a new bottom line of \$431,100 – motion passes – unanimous

Registry of Deeds – 14193

M/Rep. Comtois S/Rep. Sylvia – move to adjust sick time #51510 to \$0 – motion passes - unanimous

M/Rep. Sylvia S/Rep. Spanos – move a bottom line of \$418,410 – motion passes - unanimous

M/Rep. Sylvia S/Rep. Comtois – motion to approve a bottom-line total of \$30,469,709 – motion passes – unanimous

Revenue – County Admin #14130

M/Rep. Comtois S/Rep. Spanos move to approve a bottom line of \$425,000 – motion passes – unanimous

M/Rep. Comtois S/Rep. Spanos – move to approve bottom line of \$15,168,250 for total revenues

Total w/out fund balance is \$15,301,459 – last year \$15,345,237

To level fund last year move \$530,952 from fund balance –

M/Rep. Comtois S/Rep. Spanos – move \$530,952 from fund balance to level taxes – motion passes - unanimous

M/Rep. Comtois S/Rep. Aldrich – motion to adjourn – 8:14 p.m.

Draft Meeting Minutes for the Delegation – February 10, 2020 at 6:33 p.m.

Chair Sylvia called the Belknap County Delegation meeting to order at 6:33 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Bean, Rep. Beaudoin, Rep Comtois, Rep Fields, Rep Howard, Rep. Julius, Rep. Lang, Rep. Mackie, Rep. Plumer, Rep. Sylvia, Rep. Tilton, Rep Huot, Rep Viens

On Phone: Rep. St. Claire

Absent: Rep. Spanos, Rep. Varney

Pledge Rep. Howard

See spreadsheets for votes

Gunstock Commissioner – advertise for applications for new gunstock commissioner to be voted on sometime in May

M/Rep Comtois, S/Rep Lang – to adjourn

Adjourn at 10:25 p.m.

Representatives			to approve minutes of December 30, 2019				
M/Rep. Howard							
S/Rep. Lang							
	Yes	No	Absent				
Aldrich	1						
Beaudoin	1						
Howard	1						
Jurius	1						
Lang	1						
Plumer	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Bean							
Feeney							
Fields							
Mackie							
Spanos			1				
Tilton							
Varney			1				
Viens							
Totals	10	0	2	0			

Representatives		to approve the Corrections Department Collective Bargaining Agreement							
M/Rep. Huot									
S/Rep. Fields									
	Yes	No	Absent	Abstaining					
Aldrich		1							
Howard		1							
Beaudoin		1							
Jurius		1							
Lang		1							
Plumer		1							
Bean				1					
Feeney		1							
Mackie		1							
Fields		1							
Tilton		1							
Viens		1							
Huot		1							
St. Claire		1							
Comtois		1							
Sylvia		1							
Spanos									
Varney									
Totals		9	6	0	1				

Representatives		to approve the Nursing Home Department Collective Bargaining Agreement							
M/Rep. Huot									
S/Rep. Fields									
		Yes	No	Absent	Abstaining				
Aldrich			1						
Howard			1						
Beaudoin		1							
Jurius		1							
Lang		1							
Plumer			1						
Bean					1				
Feeney		1							
Mackie		1							
Fields		1							
Tilton		1							
Viens		1							
Huot		1							
St. Claire		1							
Comtois			1						
Sylvia			1						
Spanos									
Varney									
Totals		10	5	0	1				

Representatives			move to increase line # 14660-55030 by \$5,000			
M/Rep. Lang			motion fails			
S/Rep. Sylvia						
	Yes	No	Absent			
Aldrich		1				
Howard		1				
Beaudoin	1					
Jurius	1					
Lang	1					
Plumer		1				
Bean		1				
Feeney	1					
Mackie		1				
Fields	1					
Tilton		1				
Viens	1					
Huot	1					
St. Claire	1					
Comtois		1				
Sylvia		1				
Spanos						
Varney						
Totals	8	8	0	0		

Representatives			move to zero out line # 14619-55020				
M/Rep. Howard			motion fails				
S/Rep. Sylvia							
	Yes	No	Absent				
Aldrich		1					
Howard	1						
Beaudoin	1						
Jurius		1					
Lang		1					
Plumer		1					
Bean		1					
Feeney		1					
Mackie		1					
Fields		1					
Tilton		1					
Viens		1					
Huot		1					
St. Claire		1					
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	2	14	0	0			

Representatives			move bottom line of \$150,000 for Dept # 14198				
M/Rep.Lang			motion passes				
S/Rep. Fields							
	Yes	No	Absent				
Aldrich	1						
Howard	1						
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	16	0	0	0			

Representatives			move bottom line of \$0 for Dept #14900			
M/Rep. Lang			motion passes			
S/Rep. Aldrich						
	Yes	No	Absent			
Aldrich	1					
Howard	1					
Beaudoin	1					
Jurius	1					
Lang	1					
Plumer	1					
Bean	1					
Feeney	1					
Mackie	1					
Fields	1					
Tilton	1					
Viens	1					
Huot	1					
St. Claire	1					
Comtois	1					
Sylvia	1					
Spanos						
Varney						
Totals	16	0	0	0		

Representatives			move bottom line of \$56,000 for Dept # 14660-55030				
M/Rep. Lang							
S/Rep. Sylvia							
	Yes	No	Absent				
Aldrich	1						
Howard		1					
Beaudoin		1					
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	14	2	0	0			

Representatives			move bottom line of \$415, 239 for Dept # 14130				
M/Rep.Lang			motion passes				
S/Rep. Jurius							
	Yes	No	Absent				
Aldrich		1					
Howard	1						
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia		1					
Spanos							
Varney							
Totals	14	2	0	0			

Representatives			move bottom line of \$60,000 for Dept # 1619 - 55020			
M/Rep. Lang			motion passes			
S/Rep. Sylvia						
	Yes	No	Absent			
Aldrich	1					
Howard		1				
Beaudoin		1				
Jurius	1					
Lang	1					
Plumer	1					
Bean	1					
Feeney	1					
Mackie	1					
Fields	1					
Tilton	1					
Viens	1					
Huot	1					
St. Claire	1					
Comtois	1					
Sylvia	1					
Spanos						
Varney						
Totals	14	2	0	0		

Representatives			to increase line # 14130-55600 by \$2,650 to \$9450				
M/Rep.Lang			motion fails				
S/Rep. Fields							
	Yes	No	Absent				
Aldrich		1					
Howard		1					
Beaudoin		1					
Jurius	1						
Lang		1					
Plumer		1					
Bean		1					
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	8	8	0	0			

Representatives			to increase line # 14123 - 52100		by \$7,200		
M/Rep.Jurius							
S/Rep. Huot							
	Yes	No	Absent	Abstaining			
Aldrich		1					
Howard		1					
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton		1					
Viens	1						
Huot	1						
St. Claire	1						
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	11	5	0	0			

Representatives			move bottom line of \$284,182 for Dept # 14150				
M/Rep.Lang			motion passes				
S/Rep. Feeney							
	Yes	No	Absent				
Aldrich		1					
Howard		1					
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	12	4	0	0			

Representatives			move bottom line of \$530,711 for Dept #14700				
M/Rep. Lang			motion passes				
S/Rep. Huot							
	Yes	No	Absent				
Aldrich	1						
Howard	1						
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	16	0	0	0			

Representatives			move bottom line of \$737,679 for Dept # 14194				
M/Rep.Lang			motion passes				
S/Rep. Feeney							
	Yes	No	Absent				
Aldrich	1						
Howard		1					
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia		1					
Spanos							
Varney							
Totals	14	2	0	0			

Representatives			move bottom line of \$6,900 for Dept #14110			
M/Rep. Lang			motion passes			
S/Rep. Fields						
	Yes	No	Absent			
Aldrich	1					
Howard	1					
Beaudoin	1					
Jurius	1					
Lang	1					
Plumer	1					
Bean	1					
Feeney	1					
Mackie	1					
Fields	1					
Tilton	1					
Viens	1					
Huot	1					
St. Claire	1					
Comtois	1					
Sylvia	1					
Spanos						
Varney						
Totals	16	0	0	0		

Representatives			to approve bottom line of \$942,763						
M/Rep.Lang									
S/Rep. Fields									
	Yes	No	Absent	Abstaining					
Aldrich	1								
Howard		1							
Beaudoin	1								
Jurius	1								
Lang	1								
Plumer	1								
Bean	1								
Feeney	1								
Mackie	1								
Fields	1								
Tilton	1								
Viens	1								
Huot	1								
St. Claire	1								
Comtois		1							
Sylvia		1							
Spanos									
Varney									
Totals	13	3	0	0					

Representatives			move bottom line of \$7,830,000 for Dept # 14441				
M/Rep. Lang			motion passes				
S/Rep. Fields							
	Yes	No	Absent				
Aldrich		1					
Howard		1					
Beaudoin	1						
Jurios	1						
Lang	1						
Plumer		1					
Bean		1					
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	10	6	0	0			

Representatives			move to zero out line # 14441 - 53560			
M/Rep. Sylvia			motion fails			
S/Rep. Howard						
	Yes	No	Absent			
Aldrich	1					
Howard	1					
Beaudoin	1					
Jurius		1				
Lang		1				
Plumer		1				
Bean	1					
Feeney		1				
Mackie		1				
Fields		1				
Tilton		1				
Viens		1				
Huot		1				
St. Claire		1				
Comtois	1					
Sylvia	1					
Spanos						
Varney						
Totals	6	10	0	0		

Representatives			move to increase line # 14441 - 53500 by \$265,187				
M/Rep. Huot			motion fails				
S/Rep. Tilton							
	Yes	No	Absent				
Aldrich		1					
Howard		1					
Beaudoin		1					
Jurius		1					
Lang		1					
Plumer		1					
Bean		1					
Feeney		1					
Mackie		1					
Fields	1						
Tilton	1						
Viens		1					
Huot	1						
St. Claire	1						
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	4	12	0	0			

Representatives			move bottom line of \$56,000 for Dept #14660				
M/Rep. Lang			motion passes				
S/Rep. Sylvia							
	Yes	No	Absent				
Aldrich	1						
Howard	1						
Beaudoin	1						
Jurius		1					
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	15	1	0	0			

Representatives			move bottom line of \$60,000 for Dept # 1619 - 55020				
M/Rep. Lang			motion passes				
S/Rep. Sylvia							
	Yes	No	Absent				
Aldrich	1						
Howard		1					
Beaudoin		1					
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	14	2	0	0			

Representatives			move to increase by \$32,000 for Dept # 14660 - 55025				
M/Rep. Huot			motion fails				
S/Rep. Comtois							
	Yes	No	Absent				
Aldrich		1					
Howard		1					
Beaudoin		1					
Jurius	1						
Lang		1					
Plumer		1					
Bean		1					
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens		1					
Huot	1						
St. Claire	1						
Comtois		1					
Sylvia		1					
Spanos							
Varney							
Totals	7	9	0	0			

Representatives			move bottom line of \$185,614 for Dept # 14135				
M/Rep. Huot			motion passes				
S/Rep. Lang							
	Yes	No	Absent				
Aldrich		1					
Howard	1						
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia		1					
Spanos							
Varney							
Totals	14	2	0	0			

Representatives	to remove the Corrections Dept collective bargaining agreement off the							
M/Rep. Lang								
S/Rep. Jurius								
	Yes	No	Absent					
Aldrich	1							
Howard	1							
Beaudoin	1							
Jurius	1							
Lang	1							
Plumer	1							
Bean	1							
Feeney	1							
Mackie	1							
Fields	1							
Tilton	1							
Viens	1							
Huot	1							
St. Claire	1							
Comtois		1						
Sylvia	1							
Spanos			1					
Varney			1					
Totals	15	1	2	0				

Representatives	to allow the Rep. St. Claire to attend meeting via phone as he is in Ohio							
M/Rep. Lang								
S/Rep. Fields								
	Yes	No	Absent					
Aldrich		1						
Beaudoin	1							
Howard		1						
Jurius	1							
Lang	1							
Plumer	1							
Huot	1							
St. Claire	1							
Comtois	1							
Sylvia		1						
Bean	1							
Feeney	1							
Fields	1							
Mackie	1							
Spanos			1					
Tilton	1							
Varney			1					
Viens	1							
Totals	13	3	2	0				

Representatives	to approve the Sheriff's Collective Bargaining Agreement							
M/Rep. Lang								
S/Rep. Fields								
	Yes	No	Absent					
Aldrich		1						
Howard		1						
Beaudoin		1						
Jurius	1							
Lang	1							
Plumer	1							
Bean	1							
Feeney	1							
Mackie	1							
Fields	1							
Tilton	1							
Viens	1							
Huot	1							
St. Claire	1							
Comtois		1						
Sylvia		1						
Spanos			1					
Varney			1					
Totals	11	5	2	0				

Representatives	to remove the Nursing Home Dept collective bargaining agreement off the									
M/Rep. Lang										
S/Rep. Jurius										
	Yes	No	Absent							
Aldrich		1								
Howard	1									
Beaudoin		1								
Jurius	1									
Lang	1									
Plumer	1									
Bean	1									
Feeney	1									
Mackie	1									
Fields	1									
Tilton	1									
Viens	1									
Huot	1									
St. Claire	1									
Comtois		1								
Sylvia	1									
Spanos			1							
Varney			1							
Totals	13	3	2	0						

Representatives			move bottom line of \$161,700 for Dept # 14610			
M/Rep. Lang			motion passes			
S/Rep. Feeney						
	Yes	No	Absent			
Aldrich	1					
Howard		1				
Beaudoin	1					
Jurius	1					
Lang	1					
Plumer	1					
Bean	1					
Feeney	1					
Mackie	1					
Fields	1					
Tilton	1					
Viens	1					
Huot	1					
St. Claire	1					
Comtois	1					
Sylvia	1					
Spanos						
Varney						
Totals	15	1	0	0		

Representatives			move bottom line of \$182,902 for Dept # 14235				
M/Rep. Huot			motion passes				
S/Rep. Lang							
	Yes	No	Absent				
Aldrich	1						
Howard	1						
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	16	0	0	0			

Representatives			move bottom line of \$418,410 for Dept # 14193				
M/Rep.Lang			motion passes				
S/Rep. Huot							
	Yes	No	Absent				
Aldrich	1						
Howard	1						
Beaudoin	1						
Jurius	1						
Lang	1						
Plumer	1						
Bean	1						
Feeney	1						
Mackie	1						
Fields	1						
Tilton	1						
Viens	1						
Huot	1						
St. Claire	1						
Comtois	1						
Sylvia	1						
Spanos							
Varney							
Totals	16	0	0	0			

Representatives			motion to adjourn at 10:06 p.m			
M/Rep. Lang			motion passes			
S/Rep. Feeney						
	Yes	No	Absent			
Aldrich	1					
Howard	1					
Beaudoin	1					
Jurius	1					
Lang	1					
Plumer	1					
Bean	1					
Feeney	1					
Mackie	1					
Fields	1					
Tilton	1					
Viens	1					
Huot	1					
St. Claire	1					
Comtois	1					
Sylvia	1					
Spanos						
Varney						
Totals	16	0	0	0		

Draft Meeting Minutes for the Delegation – February 24, 2020 at 6:33 p.m.

Chair Sylvia called the Belknap County Delegation meeting to order at 6:33 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Bean, Rep. Beaudoin, Rep Comtois, Rep Fields, Rep Howard, Rep. Jurius, Rep. Lang, Rep. Mackie, Rep. Plumer, Rep. Sylvia, Rep. Tilton, Rep Huot, Rep Viens

Absent: Rep. Varney, Rep. Jurius

Pledge Rep. Aldrich

All motions are based on revised budget approved by Executive Committee.

Sherriff's Department - # 14211

M/Rep. Lang S/Rep. Spanos – motion to increase line # 14211-51120 by \$10,940 to \$642,075 – motion passes 11 to 5

M/Rep. Lang S/Rep. Huot – motion to increase line # 14211-51122 by \$5,335 for a total of \$346,815 – motion passes 10 to 6

M/Rep. Lang S/Rep. Fields – motion to increase line # 14211-51520 by \$2,080 for a total of \$4,130 – motion passes 10 to 6

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 14211-52200 by \$965 for a total of \$78,220– motion passes 15 to 1

M/Rep. Lang S/Rep. Huot – motion to decrease line # 14211-52230 by \$3,680 for a total of \$245,120 – motion passes 15 to 1

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$2,385,161 for department # 14211 – motion passes 13 to 3 – see roll call

Correction Dept # 14230

M/Rep. Lang S/Rep. Fields – motion to increase line # 14230-51100 by \$80,289 for a total of \$1,980,289 – motion passes 10 to 5 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Huot – motion to reduce line # 14230-52100 by \$16,446 for a total of \$605,854 – motion passes 12 to 3 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Fields – motion to increase line # 14230-52200 by \$1,090 for a total of \$65,090 – motion passes 10 to 5 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Huot – motion to increase line # 14230-52230 by \$21,330 for a total of \$557,130 – motion passes 8 to 7 – absent – Rep. St. Clair, Rep. Mackie

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$4,627,561 for department # 14230 – motion passes 10 to 4 – see roll call

Nursing Home

Dept # 25110

M/Rep. Lang S/Rep. Fields – motion to increase line # 25110-51100 by \$5,525 for a total of \$90,925 – motion passes 9 to 5 – absent – Rep. St. Clair, Rep. Mackie

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 25110-52100 by \$1,070 for a total of \$28,630 – motion passes 12 to 3 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Fields – motion to increase line # 25110-52200 by \$425 for a total of \$7,275 – motion passes 9 to 6 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Huot – motion to increase line # 25110-52230 by \$620 for a total of \$10,600 – motion passes 9 to 6 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$656,067 for department # 25110 – motion passes 11 to 4 – see roll call

Dept # 25120

M/Rep. Lang S/Rep. Huot – motion to increase line # 25120-51100 by \$7,220 for a total of \$119,740 – motion passes 10 to 5 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 25120-52100 by \$1,790 for a total of 47,510 – motion passes 13 to 2 – absent – Rep. St. Clair

M/Rep. Lang S/Rep. Feeney – motion to increase line # 25120-52200 by \$555 for a total of \$9,380 – motion passes 12 to 4

M/Rep. Lang S/Rep. Fields – motion to increase line # 25120-52230 by \$815 for a total of \$13,705 – motion passes 11 to 5

M/Rep. Lang S/Rep. Fields – motion to approve bottom line of \$204,444 for department # 25120 – motion passes 10 to 6 – see roll call

Dept # 25140

M/Rep. Lang S/Rep. Huot – motion to increase line # 25140-51100 by \$209,015 for a total of \$2,709,015 – motion passes 11 to 5

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 25140-52100 by \$34,245 for a total of \$1,145,755 – motion passes 14 to 2

M/Rep. Lang S/Rep. Fields – motion to increase line # 25140-52200 by \$15,990 for a total of \$325,990 – motion passes 11 to 5

M/Rep. Lang S/Rep. Huot – motion to increase line # 25140-52230 by \$23,345 for a total of \$380,345 – motion passes 10 to 6

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$6,249,587 for department # 25140 – motion passes 11 to 5 – see roll call

Dept # 25160

M/Rep. Lang S/Rep. Fields – motion to increase line # 25160-51100 by \$7,490 for a total of \$94,800 – motion passes 11 to 5

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 25160-52100 by \$1,320 for a total of \$61,280 – motion passes 14 to 2

M/Rep. Lang S/Rep. Fields – motion to increase line # 25160-52200 by \$580 for a total of \$7,555 – motion passes 11 to 5

M/Rep. Lang S/Rep. Fields – motion to increase line # 25160-52230 by \$850 for a total of \$11,015 – motion passes 11 to 5

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$192,651 for department # 25160 – motion passes 9 to 7 – see roll call

Dept # 25170

M/Rep. Lang S/Rep. Fields – motion to increase line # 25170-51100 by \$11,255 for a total of \$191,095 – motion passes 11 to 5

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 25170-52100 by 2,755 for a total of \$92,245 – motion passes 15 to 1

M/Rep. Lang S/Rep. Huot – motion to increase line # 25170-52200 by \$810 for a total of \$20,205 – motion passes 11 to 5

M/Rep. Lang S/Rep. Fields – motion to increase line # 25170-52230 by \$1,275 for a total of \$20,205 – motion passes 10 to 6

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$427,893 for department # 25170 – motion passes 10 to 6 – see roll call

Dept # 25193

M/Rep. Lang S/Rep. Huot – motion to increase line # 25193-51100 by \$9,055 for a total of \$190,005 – motion passes 10 to 6

M/Rep. Lang S/Rep. Sylvia – motion to decrease line # 25193-52100 by 2,395 for a total of \$89,405 – motion passes 14 to 2

M/Rep. Lang S/Rep. Fields – motion to increase line # 25193-52200 by \$695 for a total of \$14,850 – motion passes 11 to 5

M/Rep. Lang S/Rep. Huot – motion to increase line # 25193-52230 by \$1,010 for a total of \$21,685 – motion passes 11 to 5

M/Rep. Lang S/Rep. Huot – motion to approve bottom line of \$338,359 for department # 25193 – motion passes 9 to 7 – see roll call

OTHER MOTIONS FOR EXPENSE ITEMS

M/Rep. Tilton S/Rep. Huot – motion to increase #14230.51100 Correction FT Wages by \$68,280 – motion fails 11 to 5 – see roll call

M/Rep. Tilton S/Rep. St. Clair – motion to increase #25140.51100 Nursing Home FT Wages by \$172,450 – motion fails 11 to 5 – see roll call

FINAL EXPENSE NUMBERS

M/Rep. Lang S/Rep. Fields – motion to approve bottom line for the County \$30,829,837 – this constitutes a 5.7% increase in spending – motion passes 10 to 6

M/Rep. Lang S/Rep. Fields – motion to approve bottom line for the Nursing Home \$11,855,015 – motion passes 10 to 6

REVENUE

M/Rep. Lang S/Rep. Fields – motion to move a total of \$891,080 from line #14150-35091 Undesignated Fund Balance to level fund taxation level - motion passes 14 to 1 – see roll call – absent Rep Aldrich

M/Rep. Lang S/Rep. Fields – motion to approve bottom line of \$16,059,330 for Revenues – motion passes unanimous – see roll call

M/Rep. Lang S/Rep. Fields – motion to approve amount to be raised by taxes \$14,770,507 – motion passes 13 to 3 – see roll call

M/Rep. Lang S/Rep. Comtois – motion to move the Belknap County 2020 budget, being the sum of each individual line, for purposes considered in detail, totaling the sum of \$30,829,837. Revenues as budgeted totaling \$16,059,330, with the use of \$891,080 from undesignated fund balance. The amount of \$14,770,507 to be raised from taxation. – motion passes 13 to 3 – see roll call

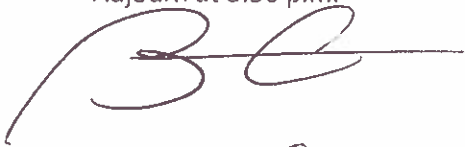
Transfer Authority

M/Rep. Lang S/Rep. St. Clair – motion to move transfer authority be limited to \$5,000 between departments, any transfers summing more than \$5,000 between departments shall require authorization of the executive committee. Department means all lines within unique identifiers 014110 through 025194. – motion passes 11 to 5 – see roll call

Gunstock Commissioner – advertise for applications for new gunstock commissioner to be voted on sometime in May

M/Rep. Huot, S/Rep Comtois – to adjourn

Adjourn at 8:56 p.m.

A large, stylized handwritten signature in dark ink, appearing to be 'Darbara Conboy'.

DARBARA Conboy
State Representative
Beikwap 7

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line # 14211 by \$2,385,161

	Yes	No	Absent	
Aldrich	1			
Bean	1			
Beaudoin	1			
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurius				
Varney				
Totals	13	3	0	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line # 14230 \$\$4,627,561

motion passes

	Yes	No	Absent	
Aldrich			1	
Bean	1			
Beaudoin	1			
Feeney	1			
Fields	1			
Howard		1		
Lang	1			
Mackie			1	
Plumer	1			
Spanos	1			
Tilton		1		
Viens	1			
Huot	1			
St. Clair			1	
Comtois		1		
Sylvia	1			
Jurius			1	
Varney			1	
Totals	10	4	4	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line of #25110 - \$656,067

motion passes

	Yes	No	Absent	
Aldrich	1			
Bean			1	
Beaudoin	1			
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair				1
Comtois			1	
Sylvia			1	
Jurios				1
Varney				1
Totals	11	4	3	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line for #25120 of \$204,444

motion passes

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin			1	
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	10	6	2	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line for dept # 25140 - \$6,249,587

	Yes	No	Absent	
Aldrich			1	
Bean	1			
Beaudoin	1			
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton			1	
Viens	1			
Huot	1			
St. Clair			1	
Comtois			1	
Sylvia	1			
Jurius			1	
Varney			1	
Totals	11	5	2	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line in dept #25160 of \$192,651

motion passes

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin			1	
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer			1	
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	9	7	2	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line for dept #25170 - \$427,893
motion passes

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin			1	
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	10	6	2	0

Representatives
M/Rep. Lang
S/Rep. Huot

move to approve bottom line for dept #25193 - \$338,359

motion passes

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin	1			
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton			1	
Viens	1			
Huot	1			
St. Clair			1	
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	9	7	2	0

Representatives
M/Rep. Tilton
S/Rep. St. Clair

move to increase 25140 - 51100 by \$172,450

motion fails

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin	1			
Feeney			1	
Fields	1			
Howard			1	
Lang			1	
Mackie	1			
Plumer			1	
Spanos			1	
Tilton	1			
Viens			1	
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	6	10	2	0

Representatives
M/Rep. Tilton
S/Rep. Huot

move to increase 14230 - 51100 - \$68,280

motion fails

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin			1	
Feeney			1	
Fields	1			
Howard			1	
Lang			1	
Mackie	1			
Plumer			1	
Spanos			1	
Tilton	1			
Viens			1	
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurios				1
Varney				1
Totals	5	11	2	0

Representatives
M/Rep. Lang
S/Rep. Fields

move to approve bottom line for County \$30,829,837
5.7% increase in spending
motion passes

	Yes	No	Absent	
Aldrich			1	
Bean			1	
Beaudoin			1	
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Claire	1			
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	10	6	2	0

Representatives
M/Rep. Lang
S/Rep. Fields

move line #14150 - 35091 Fund Balance to a total of \$891,080
motion passes

	Yes	No	Absent	
Aldrich			1	
Bean	1			
Beaudoin	1			
Feeney	1			
Fields	1			
Howard	1			
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois	1			
Sylvia			1	
Jurius			1	
Varney			1	
Totals	14	1	3	0

Representatives

motion to move the Belknap County 2020 Budget, being the sum of each individual line, for purposes considered in detail, totaling the sum of \$30,829,837. Revenue as budgeted totaling \$16,059,330

M/Rep. Lang

S/Rep. Fields

motion passes

	Yes	No	Absent		
Aldrich			1		
Bean	1				
Beaudoin	1				
Feeney	1				
Fields	1				
Howard		1			
Lang	1				
Mackie	1				
Plumer	1				
Spanos	1				
Tilton	1				
Viens	1				
Huot	1				
St. Clair	1				
Comtois	1				
Sylvia		1			
Jurios				1	
Varney				1	
Totals	13	3		2	0

Representatives
M/Rep. Lang
S/Rep. Fields

to approve bottom line for revenues to be a total of \$16,059,330
motion passes

	Yes	No	Absent	
Aldrich	1			
Bean	1			
Beaudoin	1			
Feeney	1			
Fields	1			
Howard	1			
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois	1			
Sylvia	1			
Jurius				
Varney				
Totals	16	0	0	0

Representatives
M/Rep. Lang
S/Rep. St. Clair

to give Commissioners interdepartment transfer authority designated by the 5 number prefix of up to \$5,000

motion passes

	Yes	No	Absent	
Aldrich			1	
Bean	1			
Beaudoin			1	
Feeney	1			
Fields	1			
Howard			1	
Lang	1			
Mackie	1			
Plumer	1			
Spanos	1			
Tilton	1			
Viens	1			
Huot	1			
St. Clair	1			
Comtois			1	
Sylvia			1	
Jurius				1
Varney				1
Totals	11	5	2	0

Meeting Minutes for the Executive Committee – May 18, 2020 at 9:13 a.m.

Chair Howard called the Belknap County Delegation meeting to order at 9:13 a.m. on the above date at 34 County Drive, Laconia, NH.

In attendance on-site: Rep Howard, Rep Sylvia

Offsite attendance: Rep Aldrich – home alone, Rep Comtois – work – alone in office, Rep Huot – home alone, Rep Lang – home alone, Rep Spanos – home alone

Pledge: Rep. Howard

M/Rep Sylvia S/Rep Huot – motion to approve minutes of the Executive Committee of Jan. 06, 2020 after changing adjournment time from a.m. to p.m. – Motion passes – unanimous

M/Rep Sylvia S/Rep Spanos – motion to approve minutes of the Executive Committee of Jan. 13, 2020 – Motion passes – unanimous

M/Rep Sylvia S/Rep Spanos – motion to approve minutes of the Executive Committee of Jan. 21, 2020 – Motion passes – unanimous

M/Rep Sylvia S/Rep Spanos – motion to approve minutes of the Executive Committee of Jan. 28, 2020 – Motion passes – unanimous

Treasure Michael Muzzey attending in person to request TAN

M/Rep Sylvia S/Rep Huot – motion to approve TAN requested by Treasurer Muzzey to borrow up to \$10,000.000 – Motion passes - unanimous

M/Rep Huot S/Rep Lang – motion to level fund salaries of elected officials – Motion fails – Vote 3 to 4 – voting for: Rep Lang, Rep Huot, Rep Spanos – voting against: Rep Aldrich, Rep Comtois, Rep Howard, Rep Sylvia

M/Rep Sylvia S/Rep Aldrich – motion to recommend reducing salaries of elected officials by 2% – Motion passes – Vote 4 to 3 – voting for: Rep Aldrich, Rep Comtois, Rep Howard, Rep Sylvia – voting against: Rep Lang, Rep Huot, Rep Spanos

M/Comtois S/Aldrich motion to adjourn -10:27 a.m. - unanimous

Draft Meeting Minutes for the Delegation – June 1, 2020 6:00 p.m.

Chair Sylvia called the Belknap County Delegation meeting to order at 6:00 p.m. on the above date at Gunstock Mountain Resort, Gilford, NH 03249.

In attendance: Rep Tilton, Rep Fields, Rep Howard, Rep Bean, Rep Mackey, Rep Sylvia, Rep Beaudoin, Rep Spanos, Rep Feeney, Rep St. Clair, Rep Jurius

Offsite: Rep Huot at home alone, Rep Plumer at home alone, Rep Comtois at home alone, Rep Vien at home alone, Rep Lang in Saratoga, NY with Michael Moffett

Pledge Rep Howard

Table approval of minutes till next meeting

RAN for Gunstock

CEO and President of Gunstock Tom Day

Presentation by CFO Cathy White

M/Rep Howard S/Rep Fields to approve a RAN for Gunstock of up to \$1,000,000. – motion passed unanimous

Interview of Edward J. “Rusty” McLear and B. Randy Haas for Gunstock Commissioner

Edward J. McLear received 11 votes in the affirmative and B. Randy Haas received 5 votes. Edward J. McLear is the new Gunstock Commissioner

M/Rep Howard S/Rep Sylvia to reduce elected official salaries by 2% for the next biennium – motion failed 5 to 11

M/Rep Lang S/Rep Spanos to level fund elected officials salaries – Commissioners – Chairman at \$11,004, and Vice Chair and Clerk at \$9,354 – the Treasurer at \$3,961, the Register of Deeds at \$68,415, the County Attorney at \$89,164, and the County Sheriff at \$74,304 – motion passes 13 to 3

M/Huot S/Howard motion to adjourn 8:25 p.m.- unanimous

Representatives	motion to approve a \$1,000,000 RAN for Gunstock							
	YES	NO	NV					
Aldrich			1					
Bean	1							
Beaudoin	1							
Comtois	1							
Feeney	1							
Fields	1							
Howard	1							
Jurius	1							
Lang	1							
Mackie	1							
Plumer	1							
Spanos	1							
Tilton	1							
Varney			1					
Viens	1							
Huot	1							
St. Clair	1							
Sylvia	1							
	16	0	2					

Representatives	vote to elect next Gunstock Commissioner					
	Haas	McLear	NV			
Aldrich			1			
Bean		1				
Beaudoin		1				
Comtois	1					
Feeney	1					
Fields		1				
Howard	1					
Jurius	1					
Lang		1				
Mackie	1					
Plumer		1				
Spanos		1				
Tilton		1				
Varney			1			
Viens		1				
Huot		1				
St. Clair		1				
Sylvia		1				
	5	11	2			

Representatives	motion to reduce elected official salaries by 2%							
	YES	NO	NV					
Aldrich			1					
Bean	1							
Beaudoin	1							
Comtois	1							
Feeney		1						
Fields		1						
Howard	1							
Jurius		1						
Lang		1						
Mackie		1						
Plumer		1						
Spanos		1						
Tilton		1						
Varney			1					
Viens		1						
Huot		1						
St. Clair		1						
Sylvia	1							
	5	11	2					

Representatives	motion to level fund elected official salaries					
	YES	NO	NV			
Aldrich			1			
Bean	1					
Beaudoin	1					
Comtois		1				
Feeney	1					
Fields	1					
Howard		1				
Jurius	1					
Lang	1					
Mackie	1					
Plumer	1					
Spanos	1					
Tilton	1					
Varney			1			
Viens	1					
Huot	1					
St. Clair	1					
Sylvia		1				
	13	3	2			

Representatives	motion to adjourn		
	YES	NO	NV
Aldrich			1
Bean	1		
Beaudoin	1		
Comtois	1		
Feeney	1		
Fields	1		
Howard	1		
Jurius	1		
Lang	1		
Mackie	1		
Plumer	1		
Spanos	1		
Tilton	1		
Varney			1
Viens	1		
Huot	1		
St. Clair	1		
Sylvia	1		
	16	0	2

Meeting Minutes for the Executive Committee – July 14, 2020 – 6:35 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:35 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance on-site: Rep Howard, Rep Sylvia, Rep. Comtois, Rep. Spanos

Pledge: Rep. Comtois

M/Rep. Sylvia S/Rep. Spanos – approve minutes with correction to word alone after Rep. Aldrich – unanimous

Review of Budget for 1st two quarters of 2020

Insurance/Rebate – can only see 10K instead of 40K

In talking with municipalities 95% of taxes due have been paid, the December tax bill will be telling

Sheriff's Department – revenue down due to COVID-19

Corrections Dept – we will be shipping inmates to Carroll county to keep spacing – every inmate that comes in is being isolated for 2 weeks – work release program stalled due to lockdown in jail – We have about 50 inmates between here and Carroll county

DHHS Cap Credit – should know numbers tomorrow

ProShare – took a 1.7 million dollar hit – we were the only county that had an approved budget

Medicaid Incentive – due to excess at State level

Nursing Home (NH) population down – those in NH are getting a lot of services so Med Part A is well above anticipated

NH Misc. Income – increase in revenue due to 3 payments from CARES Act – may be required to pay bed tax on monies received

The county is responsible for FICA payments on monies paid to salaries by State - \$364,000

We will be requesting money from FEMA and County and Municipalities program

Wages – Part-time – Did not hire part-time attorney due to COVID-19

County Attorney – dues – why is it overspent – NY bar dues - \$375

Conservative on amount of expense for Witness & Legal Expense – no idea when trials will start up

County Admin – employee recognition usually happens in Nov. but may not happen – will expend money from line for when someone retires.

Just received Auditor's report today

Legal expense – Attorney Irwin will cost \$35K for investigation – will come out of sheriff's department contracted service line – Primex suggested attorney – trying to get money from insurance company as the report from the investigation will save them a lot of money – denying to pay saying it is an internal affair investigation – claim was a Hostile workplace –

Info Tech – instead of replacing desktops, replaced with laptops

County Maintenance – what is left to be done under Building Improvements? – not sure

Sheriff – does he plan to replace his Chief Deputy – yes – his intention is to re-hire from within – Chief Deputy was a new position under the last Sheriff

FT wages – shows deficit due to payout of vacation and sick time for retiree - this will happen again with the Corrections Superintendent

Court Security does not line up with Revenue side – Why did we estimate spending \$225k when the budget was done

Contracted Services -wire taps, legal fees, etc.

Why are we doing Special Operations Team under COVID-19

Corrections Dept – contracted nursing service – he needed a nurse due to COVID-19, should get reimbursed for that

MAT Clinical Services – why are we administering drugs to the inmates – suboxone - what portion of the jail is on the program – only jail not doing this is Carrol County

The Board of Commissioners run the jail – Superintendent carries out their wishes

The Core program has been suspended – must be sentenced to be on the Core program – we are currently paying \$11k per month during the pandemic

Restorative Justice - we have had turnover, 1 vacant position, and people working from home

NH – postage – high due to mailings to keep families informed – can it be reimbursed due to COVID

NH – computer equipment – bought I-pads – putting in grant request

Bed Tax – keeps moving

NH Nursing – having the most trouble with keeping and hiring 2nd shift 3-11 – new Director of Nursing – Victoria

Contracted Nursing on 8- week cycles

All cost items that could be reimbursable through COVID 19 grants are not on the Revenue side

M/Rep. Comtois S/Rep. Spanos motion to adjourn -8:37 p.m. - unanimous

Draft Meeting Minutes for the Executive Committee – October 19, 2020 – 6:31 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:31 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance on-site: Rep Howard, Rep Sylvia, Rep. Comtois, Rep. Spanos, Rep. Huot

Pledge: Rep. Spanos

M/Rep. Sylvia S/Rep. Spanos – approve minutes of July 14, 2020 – unanimous

Review of Budget through September 30, 2020

Grant money should come in around budget – County attorney position

Insurance/Rebate – above estimates, money coming in from 2016 health reimbursement

Corrections Dept – 6 inmates in Carroll county, but only paying for 5 at \$40/day/inmate – We have about 50 inmates in our County jail.

Nursing Home (NH) population down around 79 with 94 beds available

Gunstock – Forest Mgmt., procedure that delegation needs to approve plan

Wages – Part-time – Did not hire part-time attorney due to COVID-19 – starting to look now

County Attorney – NY bar dues of \$375 was reimbursed by County Attorney and applied to expense side, requesting it to be applied to Misc. Revenue #014123 35000 to remain transparent.

County Admin – employee recognition – pig roast

Commissioners were just given an overview of audit last week. If delegation would like we can have a zoom meeting to go over audit.

New Equip – IT instead of replacing desktops, replaced with laptops – is any of this reimbursable through FEMA or CARES Act – No, due to normal business replacement

OT – Finance Dept – people are stuck on phone on a Friday afternoon and cannot adjust time during week.

Registry of Deeds – data restoration has been completed for this year

County Maintenance – encumbered is \$16k for telephone server replacement, - will need to get us answer on remaining amount

Heating fuel – why is over by \$3k – no answer – uses natural gas

Sheriff - Contracted Services -wire taps, legal fees, etc. - \$35k was for investigation

Employee demanding around \$400k, the insurance company will pay for attorney fees – Defendant is the person who controls release of information, defendant also resigned – jury trial could be at least 2 years out

Commissioners hired attorney recommended by insurance company, the original amount was doubled.

Sheriff elevated someone in the department to Chief Deputy – important to Sheriff to have someone in charge when he is not available

Corrections Dept – contracted nursing service – he needed a nurse due to COVID-19, should get reimbursed for that

MAT Clinical Services – why are we administering drugs to the inmates – suboxone – never signed by Governor, but looked at Federal guidelines – ADA and ACLU – addicts are considered disabled

Spike in Core supplies – item in line that needs to be reclassified to another line in Correction Dept – books

Restorative Justice - 1 vacant position

DHHS - #14441-53500 – CAP credit is \$265,431 – all bills are accounted for

IDN – amount spent was for 2019, no monies are expected to be expended for 2020 as there is no will statewide to continue

NH Admin - Commissioners upgraded a Quality Assurance Nurse position that was part-time to full-time

PT Wages – deficit – PT Wages – retirement \$3,800 paid out in vacation

NH – computer equipment – bought I-pads – will be receiving grant money to reimburse

NH Maintenance – OT wages – \$2,500 was for snowfall

Heating/Electricity – what is logic behind numbers

NH – Rehab – FT wages – why over budget? – they are LNA's'

Why is Corrections a different amount under laundry from NH Laundry inter-department allocation

NH Housekeeping – PT – open positions, but FT is covering

General Operating Supplies – related to COVID, yes and it is reimbursable

NH Pharmacy department is due to be overspent by \$193,500 and Commissioners are not allowed to transfer that amount of money without delegation approval – any transfer over \$5,000 must be approved by delegation – Why wasn't transfer request brought before Executive Committee tonight? Commissioner Waring and Commissioner Taylor do not believe they need to follow the procedure the delegation voted on. They also believe that they can make several \$5,000 transfers within entire budget to make up for shortfalls.

NH Activities – FT – open position

Large chunk of savings on expense side is due to IDN.

M/Rep. Comtois S/Rep. Spanos motion to adjourn -8:27 p.m. - unanimous

Draft Meeting Minutes for the Executive Committee – November 16, 2020 – 6:31 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:31 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance on-site: Rep Howard, Rep Sylvia, Rep. Comtois, Rep. Spanos, Rep. Aldrich, Rep. Lang, Rep. Huot

Pledge: Rep. Aldrich

M/Rep. Sylvia S/Rep. Spanos – approve minutes of October 19, 2020 – unanimous

Review of Court House Lease

RSA 28:8d

This is an extension of the lease. The lease is for Probation and Parole. – The lease is between Belknap County and the State of NH

The county will provide CAM charges to the entire delegation.

30 day out clause for State – unheard of in commercial leases.

M/Rep Lang S/Rep Spanos – ratify the current lease running through Dec 31, 2022 - pending verification of the numbers to be provided by the Commissioners, so that the full delegation can vote on December 08, 2020 – 6 to 1 motion passes

Rep Sylvia – statue calls for a ratification of the contract.

Regarding transfers – Commissioner Devoy did not like the rules but wanted to follow them, the other 2 Commissioners refused to.

RSA 24:17 – requires motion of the full delegation

RSA 24:14 – transfer authority

M/Rep Huot S/Rep Sylvia – motion to adjourn - unanimous

unanimous

Meeting Minutes for the Delegation – December 08, 2020 at 6:00 p.m.

Rep. Sylvia called the Belknap County Delegation meeting to order at 6:00 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Bean, Rep. Bordes, Rep. Comtois, Rep. Harvey-Bolia, Rep. Hough, Rep. Howard, Rep. Johnson, Rep. Lang, Rep. Littlefield, Rep. Mackie, Rep. O'Hara, Rep. Ploszaj, Rep. Silber, Rep. Sylvia, Rep. Terry, Rep. Trottier

Absent: Rep. Varney

Pledge: Rep. Howard

Voting of Chair and Vice Chair of Delegation: Rep. Sylvia elected Chair and Rep. Howard was elected Vice Chair. There was one vote cast for Rep. Comtois to become Clerk.

M/Rep Howard - S/Rep Silber – reduce Exec committee from 7 to 5- motion passes

Executive committee members are: Rep. Sylvia, Rep. Howard, Rep. Comtois, Rep. Aldrich, and Rep. Silber

M/Rep Lang - S/Rep Bordes – move to recess public hearing for up to 10 days from today – motion passes

Courthouse lease – presented by Commissioner Devoy

M/Rep Lang – S/Rep Silber – to approve lease to NH DOC – motion passes

Discussion on Timber Harvest by Gunstock Area Commission – Forest Management Plan

Commissioners of Gunstock on phone along with Tom Day (GM) – agreement with Peter Farrell (Forester) as he has been working with Gunstock since 1992

M/Rep Lang S/Rep Bordes – approve Forest Management Plan and the agreement by County Attorney Livernois (Timber Harvests by Gunstock Area Commission) – motion passes

Rep Terry – memorialize in minutes Tom Day verbally agreed that they will utilize competitive bidding process for loggers

M/Rep Comtois S/Rep Lang – review of budget by Executive Committee – motion passes

M/Rep Lang S/O'Hara – move to recess until call of chair following public meeting

7:35 p.m.

Nomination:	Rep. Comtois	Rep. Harvey-Bolia	
Second	Rep. Aldrich	Rep. Trottier	
election for Chair of Delegation			
Nominee	Rep. Sylvia	Rep. Lang	
Delegation			
Rep. Aldrich	1		
Rep. Bean	1		
Rep. Bordes		1	
Rep. Comtois	1		
Rep. Harvey-Bolia		1	
Rep. Hough	1		
Rep. Howard	1		
Rep. Johnson	1		
Rep. Lang		1	
Rep. Littlefield		1	
Rep. Mackie		1	
Rep. O'Hara	1		
Rep. Ploszaj	1		
Rep. Silber	1		
Rep. Sylvia	1		
Rep. Terry	1		
Rep. Trottier		1	
Rep. Varney			absent
TOTALS	11	6	

Nomination	Rep. Silber	Rep. O'Hara	
Second	Rep. Aldrich	Rep. Bordes	
election for Vice Chair of Delegation			
Nominee	Rep. Howard	Rep. Lang	
Delegation			
Rep. Aldrich	1		
Rep. Bean	1		
Rep. Bordes		1	
Rep. Comtois	1		
Rep. Harvey-Bolia		1	
Rep. Hough	1		
Rep. Howard	1		
Rep. Johnson	1		
Rep. Lang		1	
Rep. Littlefield		1	
Rep. Mackie		1	
Rep. O'Hara		1	
Rep. Ploszaj		1	
Rep. Silber	1		
Rep. Sylvia	1		
Rep. Terry	1		
Rep. Trottier		1	
Rep. Varney			absent
TOTALS	9	8	

Nomination	Rep. Howard	Rep. O'Hara	Rep. Comtois	
Second	Rep. Bean	Rep. Bordes	Rep. Sylvia	
election for executive committee members (2)				
Nominee	Rep. Silber	Rep. Lang	Rep. Aldrich	
Delegation				
Rep. Aldrich	1		1	
Rep. Bean	1		1	
Rep. Bordes		1	1	
Rep. Comtois	1		1	
Rep. Harvey-Bolia	1	1		
Rep. Hough	1		1	
Rep. Howard	1		1	
Rep. Johnson	1	1		
Rep. Lang		1	1	
Rep. Littlefield	1	1		
Rep. Mackie		1	1	
Rep. O'Hara	1	1		
Rep. Ploszaj	1		1	
Rep. Silber	1		1	
Rep. Sylvia	1		1	
Rep. Terry	1		1	
Rep. Trottier		1	1	
Rep. Varney				absent
TOTALS	13	8	13	

Motion	Rep. Lang		
Second	Rep. Bordes		
move to recess public hearing			
	YES	NO	
Rep. Aldrich		1	
Rep. Bean	1		
Rep. Bordes	1		
Rep. Comtois	1		
Rep. Harvey-Bolia	1		
Rep. Hough		1	
Rep. Howard		1	
Rep. Johnson	1		
Rep. Lang	1		
Rep. Littlefield	1		
Rep. Mackie	1		
Rep. O'Hara	1		
Rep. Ploszaj	1		
Rep. Silber	1		
Rep. Sylvia		1	
Rep. Terry	1		
Rep. Trottier	1		
Rep. Varney			absent
TOTALS	13	4	

Meeting Minutes for the Delegation – December 14, 2020 at 6:00 p.m.

Rep. Sylvia reconvened the Belknap County Delegation meeting to order at 6:00 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Aldrich, Rep. Bean, Rep. Bordes, Rep. Comtois, Rep. Harvey-Bolia, Rep. Hough, Rep. Howard, Rep. Johnson, Rep. Lang, Rep. Littlefield, Rep. Mackie, Rep. O'Hara, Rep. Silber, Rep. Sylvia, Rep. Terry

Absent: Rep. Ploszaj, Rep. Trottier, Rep. Varney

Pledge: Rep. Howard

Rep Howard stated for the record that if you are attending the meeting via zoom you are eligible to be paid for the meeting.

M/Rep. Johnson S/Rep. Howard - to approve meeting minutes of Dec 08, 2020 – motion passes

Presentation of Commissioners Budget by County Administrator Debra Shackett

Opened meeting to the public for comment

Rep. Comtois read comments submitted by Joe Haas of Gilmanton

Discussion on transfer authority - RSA24:14 and RSA24:15

Discussion on forming an investigative committee - RSA24:17

M/Rep. Howard S/Rep. Silber - to form an investigative committee - Amend motion Rep Silber – S/Rep. Howard - and appropriate a sum of \$5k – motion passes

M/Rep. Sylvia S/Rep Terry – that the following members form the investigative committee: Rep Silber, Rep. Lang, Rep O'Hara, Rep. Bordes, and Rep. Comtois - motion passes – Rep. Silber appointed chair of committee by Rep. Sylvia

Motion to adjourn - passes

7:50 p.m.

ATTENDANCE FOR ZOOM CALL			
14-Dec-20			
	ATTENDING	PLACE	ALONE
Rep. Howard		County	
Rep. Aldrich		County	
Rep. Bean		County	
Rep. Bordes		Home	Yes
Rep. Harvey-Bolia		Home	Yes
Rep. Hough		Work	Yes
Rep. Johnson		County	
Rep. Lang		County	
Rep. Littlefield		Home	Yes
Rep. Mackie		Office	Yes
Rep. O'Hara		Home	No with Family
Rep. Ploszaj	absent		
Rep. Silber		Home	Yes
Rep. Terry		Home	Yes
Rep. Trottier	absent		
Rep. Varney	absent		
Rep. Comtois		Home	Yes
Rep. Sylvia		County	

Motion	Rep. Johnson	
Second	Rep. Howard	
to approve meeting minutes of Dec 08, 2020		
	YES	NO
Rep. Howard	1	
Rep. Aldrich	1	
Rep. Bean	1	
Rep. Bordes	1	
Rep. Harvey-Bolia	1	
Rep. Hough	1	
Rep. Johnson	1	
Rep. Lang	1	
Rep. Littlefield	1	
Rep. Mackie	1	
Rep. O'Hara	1	
Rep. Ploszaj		
Rep. Silber	1	
Rep. Terry	1	
Rep. Trottier		
Rep. Varney		
Rep. Comtois	1	
Rep. Sylvia	1	
TOTALS	15	0

Motion	Rep. Howard					
Second	Rep. Silber	amended				
to form an investigative committee under RSA 24:17 and appropriate a sum of \$5,000 to perform such duties as it sees necessary						
	YES	NO				
Rep. Howard	1					
Rep. Aldrich	1					
Rep. Bean	1					
Rep. Bordes	1					
Rep. Harvey-Bolia			absent when vote took place			
Rep. Hough	1					
Rep. Johnson	1					
Rep. Lang		1				
Rep. Littlefield	1					
Rep. Mackie	1					
Rep. O'Hara	1					
Rep. Ploszaj						
Rep. Silber	1					
Rep. Terry	1					
Rep. Trottier						
Rep. Varney						
Rep. Comtois	1					
Rep. Sylvia	1					
TOTALS	13	1				

Motion	Rep. Sylvia				
Second	Rep. Terry				
Move that the following members form the investigative committee under RSA24:17 Rep. Lang, Rep. O'Hara, Rep. Silber, Rep. Bordes, Rep Comtois					
	YES	NO			
Rep.Howard	1				
Rep. Aldrich	1				
Rep. Bean	1				
Rep. Bordes	1				
Rep. Harvey-Bolia	1				
Rep. Hough	1				
Rep. Johnson	1				
Rep. Lang	1				
Rep. Littlefield	1				
Rep. Mackie	1				
Rep. O'Hara	1				
Rep. Ploszaj					
Rep. Silber	1				
Rep. Terry	1				
Rep. Trottier					
Rep. Varney					
Rep. Comtois	1				
Rep. Sylvia	1				
TOTALS	15	0			

Motion	Rep. Howard	
Second	Rep. Johnson	
motion to adjourn at 7:50 pm		
	YES	NO
Rep.Howard	1	
Rep. Aldrich	1	
Rep. Bean	1	
Rep. Bordes	1	
Rep. Harvey-Bolia	1	
Rep. Hough	1	
Rep. Johnson	1	
Rep. Lang	1	
Rep. Littlefield	1	
Rep. Mackie	1	
Rep. O'Hara	1	
Rep. Ploszaj		
Rep. Silber	1	
Rep. Terry	1	
Rep. Trottier		
Rep. Varney		
Rep. Comtois	1	
Rep. Sylvia	1	
TOTALS	15	0

Meeting Minutes for the Executive Committee – December 21, 2020 at 6:30 p.m.

Chair Howard called the Belknap Executive committee meeting to order at 6:30 p.m. on the above date at 34 County Drive, Laconia, NH.

Meeting called to order at 6:30 p.m.

Absent: Rep. Aldrich

Pledge: Rep. Silber

Chair Howard – opening statement – Article 28 Part 1

County Attorney

Majority of increase is in personnel – step increases and contractual raises – believes we should have an investigator thus the increase in PT wages

Rep. Silber – discussion on County Attorney slide show

Data Storage – recently switched to a paperless office format

Software Support – Westlaw, PDK, increase in rate with Westlaw

Medical Examiner – moving target - works for state, part of the AG's office

Witness & Legal experts – CAP program was free of charge from Dartmouth Hitchcock (DH) regarding child abuse cases, but now DH is charging

Witness & Legal - \$26 is for an overnight package to a witness – move to postage – projected YTD s/b \$0

Travel – projected should stay at current actual as of 12.17.20

Investigator – position has been posted, currently interviewing and narrowed down to 2- anticipating having this filled by Feb 01 2021

PT wages includes County Attorney's secretary and an investigator

Retirement System – increase from 11.17% to 14.06% as of July 01 2021 – Group 1

Group 2 will increase from 28.43% to 33.88% effective July 01 2021

Sick Bonus – Commissioners are trying to replace with something else

M/Rep Comtois S/Rep Silber to reduce PT wages by \$2000 – unanimous

M/Rep Silber S/Rep Sylvia reduce sick time – discussion – motion withdrawn

M/Rep Sylvia S/Rep Comtois – to adjust all Sick Time Incentive lines in budget to actuals – unanimous

Health Insurance – why such an increase – includes non-union employees - overall a 4% increase in rates 7.5% contribution by union employees – non-union employees are not contributing to health insurance

Need new numbers for payroll tax & unemployment based on \$2,000 reduction in PT wages

Dues, JP, Notary, etc. – covers bar dues, notary seals, and JP seals

Monies received from County Attorney for NY dues were recorded against expense paid out

M/Rep Sylvia S/Rep Comtois – flat line Telecommunication line – unanimous

M/Rep Sylvia S/Rep Silber – zero out spot terminal line – unanimous

M/Rep Silber S/Rep Sylvia – motion to reduce software support line to \$8,500 - unanimous

M/Rep Silber S/Rep Sylvia – reduce medical examiner line to \$15,000 – unanimous

M/Rep Silber S/Rep Sylvia – reduce Witness & Legal experts to \$5,000 - unanimous

M/Rep Silber S/Rep Sylvia – Professional development – reduce to \$1,500 – unanimous

M/Rep Silber S/Rep Sylvia – Travel – reduce to \$700 – unanimous

Rep. Silber – data share costs vs drop box (is this an option) – CA has looked at this and drop box is not an approved vendor

MINUTES

M/Rep Silber S/Rep Sylvia – to approve minutes of Dec 15, 2020 – unanimous

Register of Deeds

M/Rep Sylvia S/Rep Silber – reduce PT wages to \$7,000 – unanimous

HHS

M/Rep Sylvia S/Rep Silber - reduce #53500 to 7,339,317 – unanimous

Debt

M/Rep Sylvia S/Rep Comtois – reduce debt service – interest line to \$347,930 – unanimous

Nursing Home Debt

M/Rep Sylva S/Rep Silber – reduce debt service interest line to \$58,831 – unanimous

County Convention

M/Rep Sylvia S/Rep Silber – reduce meeting fees to \$3,000 – unanimous

M/Rep Sylvia S/Rep Silber – reduce meeting notices to \$600 – unanimous

M/Rep Sylvia S/Rep Silber – reduce travel to \$1,500 - unanimous

Motion to adjourn – M/Rep. Comtois S/Rep. Sylvia - unanimous

9:15 p.m.

Meeting Minutes for the Executive Committee – December 28, 2020 at 6:30 p.m.

Chair Howard called the Belknap Executive committee meeting to order at 6:30 p.m. on the above date at 34 County Drive, Laconia, NH.

Meeting called to order at 6:30 p.m.

Pledge: Rep. Aldrich

Chair Howard – correction to meeting minutes Dec 21, 2020 – Article part 28A Part 1

M/Rep Silber S/Rep Sylvia to approve minutes with change – unanimous

NURSING HOME

NH – Administration

Open position – none – 3 FT and 8 PT

M/Rep Sylvia S/Rep Silber – reduce OT to \$500 – unanimous

M/Rep Silber S/Rep Sylvia – reduce longevity award to \$1,000 – motion w/drawn

M/Rep Comtois S/Rep Sylvia - reduce health insurance line by \$5,000 – unanimous

Who authorizes payments on invoices without backup – Board of Commissioners

M/Rep Sylvia S/Rep Silber – reduce NH Bed Tax to \$570,000 – unanimous

M/Rep Silber S/Rep Aldrich - reduce auditing services to \$15,000 – unanimous

M/Rep Silber S/Rep Sylvia - reduce legal service line to \$2,000 – unanimous

M/Rep Comtois S/Rep Silber – reduce telecommunication line by \$600 – unanimous

M/Rep Silber S/Rep Aldrich - reduce software support to \$70,000 – motion passes 3 to 2

M/Rep Silber S/Rep Sylvia – reduce pre-employment screening to \$7,000 - unanimous

M/Rep Comtois S/Rep Silber - reduce Elec equip-repairs & maintenance to \$300 – unanimous

M/Rep Comtois S/Rep Silber reduce copier lease/maintenance to \$4,000 - unanimous

M/Rep Silber S/Rep Aldrich – reduce dues and subscriptions to \$6,000 – unanimous

M/Rep Silber S/Rep Aldrich – reduce professional development to \$6,000 – unanimous

M/Rep Aldrich S/Rep Sylvia – reduce travel to \$1,000 – unanimous

M/Rep Silber S/Rep Comtois – reduce office supplies to \$10,000 – unanimous

M/Rep Silber S/Rep Aldrich - reduce postage to \$2,500 – unanimous

M/Rep Silber S/Rep Comtois - reduce computer equipment to \$7,300 – motion passes 4 to 1

Nursing Home Maintenance

M/Rep Comtois S/Rep Aldrich reduce FT wages to \$83,600 – unanimous

M/Rep Comtois S/Rep Silber reduce longevity award to \$550 – unanimous

M/Rep Silber S/Rep Aldrich – reduce contracted services to \$50,000 – unanimous

M/Rep Silber S/Rep Aldrich – reduce heating fuel to \$85,000 – unanimous

M/Rep Comtois S/Rep Silber - reduce water & sewer to \$30,000 – motion passes 4 to 1

M/Rep Silber S/Rep Aldrich - reduce maintenance & repairs to \$50,000 – unanimous

M/Rep Silber S/Rep Aldrich - reduce gas/diesel fuel to \$1,000 – unanimous

M/Rep Silber S/Rep Sylvia - reduce vehicle maintenance & repair to \$1,500

M/Rep Sylvia S/Rep Comtois - reduce furniture & fixtures to \$18,000 – unanimous

Motion to adjourn – M/Rep. Comtois S/Rep. Aldrich - unanimous

9:45 p.m.

Meeting Minutes for the Executive Committee – December 29, 2020 at 6:30 p.m.

Chair Howard called the Belknap Executive committee meeting to order at 6:30 p.m. on the above date at 34 County Drive, Laconia, NH.

Meeting called to order at 6:30 p.m.

Pledge: Rep. Silber

NURSING HOME

NH – Dietary Department

M/Rep Silber S/Rep Aldrich – reduce contracted dietary services to \$1,100,000 – unanimous

M/Rep Silber S/Rep Sylvia – reduce dietary supplements to \$6,000 – unanimous

M/Rep Silber S/Rep Aldrich – reduce maintenance & repair diet equipment to \$1,000 – unanimous

Nursing Services

M/Rep Howard S/Rep Silber – reduce FT wages to 2,761,637 – motion withdrawn

M/Rep Sylvia S/Rep Aldrich – reduce FT wages to \$2,480,000 – unanimous

M/Rep Sylvia S/Rep Silber – reduce PT wages to \$650,000 – unanimous

M/Rep Sylvia S/Rep Silber – reduce OT wages to \$250,000 – unanimous

M/Rep Sylvia S/Rep Comtois – reduce Health Insurance to \$1,144,000 – unanimous

M/Rep Silber S/Rep Sylvia – reduce recruitment to \$15,000 amend to \$17,500 – unanimous

M/Rep Comtois S/Rep Silber – reduce oxygen to \$39,000 – unanimous

M/Rep Comtois S/Rep Sylvia – reduce uniforms to \$6,000 – unanimous

Housekeeping

M/Rep Comtois S/Rep Sylvia – reduce PT wages to \$66,000 – unanimous

M/Rep Sylvia S/Rep Silber – reduce OT wages to \$2,500 – unanimous

M/Rep Silber S/Rep Sylvia – reduce general operating supplies to \$25,000 – unanimous

M/Rep Sylvia S/Rep Silber – reduce uniforms to \$600 – unanimous

Physicians/Pharmacy

M/Rep Comtois S/Rep Sylvia – reduce drug review to \$11,000 – unanimous

M/Rep Silber S/Rep Sylvia – reduce Medicare A to \$230,000 motion passes 3 to 1 (Rep. Aldrich absent) -
– unanimous

M/Rep Sylvia S/Rep Silber reduce ambulance to \$600 – unanimous

Activities

M/Rep Comtois S/Rep Sylvia – reduce OT wages to \$500 – unanimous

M/Rep Silber S/Rep Sylvia – reduce entertainment to \$2,500 – unanimous

Hairdressing

M/Rep Comtois S/Rep Silber – reduce PT wages to \$16,500 – unanimous

M/Rep Sylvia S/Rep Silber reduce general operating supplies to \$1,400 – unanimous

IT

M/Rep Silber S/Rep Sylvia – reduce electric equip-repairs & maintenance to \$500 – unanimous (Rep Aldrich absent)

M/Rep Silber S/Rep Sylvia – reduce new equipment to \$6,000 – unanimous

Motion to adjourn – M/Rep. Sylvia S/Rep. Silber - unanimous

9:18 p.m.