



BELKNAP COUNTY COMMISSIONERS

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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes
November 19, 2020

In Attendance: Commissioners David DeVoy, Glen Waring and Hunter Taylor (electronically). Also in attendance was Debra Shackett, County Administrator.

Commissioner Taylor stated he was at home in his dining room with his dog.

Minutes: M/Waring to approve the minutes, S/Taylor. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

Calendar: There was no discussion on the calendar.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

Previously Signed Documents	
Document Date	Document
11/12/2020	Payroll & A/P Manifest

T.A.N. request: Treasurer Michael Muzzey requested authorization to borrow up to \$10million in anticipation of taxes. M/Waring to approve the request to borrow up to \$10 million in anticipation of taxes, S/Taylor. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

Appoint Deputy Treasurer: Treasurer Muzzey recommended the Board appoint Carmen Lorentz as the Deputy Treasure. M/Waring to approve the recommendation, S/Taylor. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

Financial Update: Accounting Manager Lori Sharp reviewed the financial reports. She stated confirmation had just been received regarding receiving the GOFERR grant funds. The Governor approved the nursing home frontline stipend until the end of the year. Accounting Manager Sharp stated the taxes for this would be coming out of the budget.

2021 Budget Recommendation: Accounting Manager Sharp reveiwed the large increases in capitol projects, DHHS cap and the NH Retirement for the 2021 budget. County Administrator

Shackett stated the impact on property taxes is a 15% increase based on the Commissioners recommended budget. There was a discussion on the amount of fund balance to use. M/DeVoy to use \$2 million from fund balance to offset taxes, S/Taylor. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

Commissioner Waring inquired if the revenue and expense is in the budget for a Commissioner to purchase health insurance. County Administrator Shackett stated it would need to be added in.

County Administrator Shackett asked to discuss the generator project. Facilities Manager Dustin Muzzey answered questions from the Board. Sgt. William Wright spoke about the potential \$75,000 Homeland Security grant for the generator replacement. M/DeVoy to repair the generator and in the mean time Sgt. Wright will confirm grant amount and put difference between grant amount and new generator in the 2021 budget, S/Waring. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

The amended budget is revenue \$13,371,541, expense \$31,961,320, use \$2,000,000 fund balance and \$16,589,779 to be raised by taxes. M/DeVoy to approve the budget as amended, S/Waring. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.**

Letter to Attorney General-Semi-annual tour of DOC: Commissioner DeVoy and Waring signed the letter to the Attorney General.

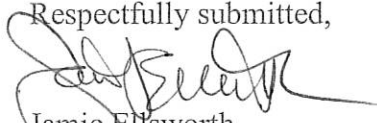
Departmental Update-Department of Corrections: Superintendent Adam Cunningham reviewed his departmental update. He stated CORE had reopened. Superintendent Cunningham answered questions from the Board about the academy.

Public Comment: There was no public comment.

Non-public session 91-A:3 II (a) & (e): M/DeVoy to enter into non-public session per RSA 91-A:3, II (a) & (e) for personnel reason and legal, S/Taylor. County Administrator Shackett called roll: DeVoy-yes, Waring-yes and Taylor-yes. Unanimous. **Motion passed.** At 6:29pm the Board entered non-public session.

Adjourn: The meeting adjourned at the conclusion of the non-public session at 6:55pm.

Respectfully submitted,


Jamie Ellsworth
Administrative Assistant