



BELKNAP COUNTY COMMISSIONERS

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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

Commission Meeting Minutes  
January 16, 2020

In Attendance: Commissioners David DeVoy and Hunter Taylor. Also in attendance was Debra Shackett, County Administrator.

**Minutes:** M/Taylor to approve the minutes, S/DeVoy. Unanimous. **Motion passed.**

**Calendar:** There was no discussion on the calendar.

**Previously Signed Documents:** M/Taylor to ratify the previously signed documents, S/DeVoy. Unanimous. **Motion passed.**

Previously Signed Documents	
<u>Document Date</u>	<u>Document</u>
12/11/2019	Payroll & A/P Manifest
12/18/2019	Payroll & A/P Manifest
12/26/2019	Payroll & A/P Manifest
1/2/2020	Payroll & A/P Manifest

**Departmental Update-Restorative Justice:** Restorative Justice Director Mike MacFadzen reviewed the departmental statistics. He explained the screening tool used for new clients. Questions from the Board were answered regarding the juvenile program.

**Departmental Update-Department of Corrections:** Superintendent Keith Gray reviewed the departmental statistics and report. Questions from the Board were answered about the pretrial services program.

Superintendent Gray recommended the Board accept a donation for the poetry program at the jail. M/Taylor accept the recommendation of Superintendent, S/DeVoy. Unanimous. **Motion passed.**

**Financial Update:** Accounting Manager Lori Sharp reviewed the financial reports. Any variances were noted. There was a discussion regarding the surplus from 2019.

Accounting Manager Sharp reviewed the nursing home receivables. She requested approval to write off \$205,369.56 in uncollectable receivables.

County Administrator Shackett requested to write off the amount from Kelly Construction for the roof. She stated the owner had filed bankruptcy and the money is not collectible.

M/Taylor write off as recommended \$205,369.56 for what is owed and uncollectible for 2015 & 2016, S/DeVoy. Unanimous. **Motion passed.**

M/Taylor write off as recommended \$30,304.15 from Kelly Construction, S/DeVoy. Unanimous. **Motion passed.**

**Public Comment:** No public comment.

**Non-public per RSA 91-A:3, II(a):** M/DeVoy to enter into non-public session per RSA 91-A:3, II (a) for personnel reason, S/Taylor. County Administrator Shackett called roll: DeVoy-Y and Taylor-Y. At 6:30pm the Board entered non-public session.

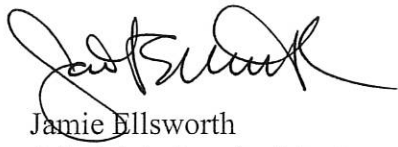
Public session reconvened at 7:10pm.

**Other:** The Board reviewed the Sheriff union contract. M/Taylor to approve the contract, S/DeVoy. Unanimous. **Motion passed.**

**Semi-annual tour of Department of Corrections:** The Board toured the department of corrections.

**Adjourn:** The meeting adjourned at 8:55pm at the conclusion of the tour of the department of corrections.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', written in a cursive style.

Jamie Ellsworth  
Administrative Assistant