



BELKNAP COUNTY COMMISSIONERS

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**David DeVoy**  
Chairman  
Sanbornton

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Hunter Taylor**  
Clerk  
Alton

Commission Meeting Minutes  
April 2, 2020

In Attendance: Commissioners David DeVoy, Glen Waring (electronically) and Hunter Taylor (electronically). Also in attendance was Debra Shackett, County Administrator.

Commissioner DeVoy read a declaration for an emergency meeting for Commissioner Waring and Taylor to participate electronically.

**Minutes:** M/Waring to approve the minutes, S/Taylor. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

**Calendar:** There was no discussion on the calendar.

**Previously Signed Documents:** M/Taylor to ratify the previously signed documents, S/Waring. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

Previously Signed Documents	
Document Date	Document
3/18/2020	Payroll & A/P Manifest
3/19/2020	Certificate of Authority-VOCA Grant
3/25/2020	Payroll & A/P Manifest

**Departmental Update-Sheriff:** Sheriff Mike Moyer provided the Board with an update to his department and how Covid19 is affecting the department.

**Commissioners Annual Report:** County Administrator Shackett presented the Commissioners annual report. Commissioner Taylor requested the word preoccupied be changed to focused. M/Waring to approve the report with the change requested, S/Taylor. County Administrator Shackett called roll: Waring-yes DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

**Accept Donation-Nursing Home:** Nursing Home Administrator Shelley Richardson requested the Board accept the donation of 2 iPads. M/Waring to accept donations, S/Taylor. County

Administrator Shackett called roll: Waring-yes DeVoy-yes and Taylor-yes. Unanimous.  
**Motion passed.**

**Ratify vote on FFCRA leave policy:** County Administrator Shackett reviewed the FFCRA leave policy. M/Waring to ratify the vote to accept the policy, S/Taylor. County Administrator Shackett called roll: Waring-yes DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

**Other:** Commissioner Taylor had a staff member ask for hazards duty pay. His hope is that staff will be understanding that we will do what we can do.

Nursing Home Administrator Shelley Richardson provided an update on the nursing home in regard to Covid19. She stated N.H. Ball bearing is donating 100 N95 masks. Commissioner Taylor stated the Nursing Home Administrator and staff are doing an outstanding job under extreme circumstances. Commissioner Waring and DeVoy echoed Commissioners Taylors comments.

M/Waring to accept the 100 N95 masks, S/Taylor. County Administrator Shackett called roll: Waring-yes DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.** Commissioner DeVoy would like a letter sent to the business making the donation to thank them.

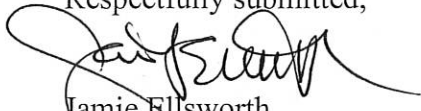
Superintendent Keith Gray provided an update on the department of corrections in regard to Covid19. He stated he has worked with the County Attorney to release inmates that were appropriate.

County Attorney Andrew Livernois had a long meeting with the AG's office and other County Attorney's. The AG's office thought Belknap County is a model for the way inmate releases have been handled. Commissioner Taylor stated he is very impressed with the cooperation between Superintendent and County Attorney.

**Public Comment:** There was no public comment.

**Adjourn:** M/Taylor, S/Waring to adjourn at 5:44pm.

Respectfully submitted,

  
Jamie Ellsworth  
Administrative Assistant