



BELKNAP COUNTY COMMISSIONERS

34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes
May 21, 2020

In Attendance: Commissioners David DeVoy, Glen Waring (electronically) and Hunter Taylor (electronically). Also in attendance was Debra Shackett, County Administrator.

Minutes: M/Waring to approve the Commission meeting minutes, S/Taylor. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous.

Motion passed.

M/Taylor to approve the COVID-19 minutes, S/Waring. County Administrator Shackett called roll: Waring-abstained, DeVoy-yes and Taylor-yes. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor, S/Waring to ratify previously signed documents. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous.

Motion passed.

Previously Signed Documents	
Document Date	Document
5/6/2020	Payroll & A/P Manifest
5/13/2020	Payroll & A/P Manifest

Departmental Update-Nursing Home: Nursing Home Administrator Shelley Richardson provided the Board with an update. She reported that all 85 residents were tested for COVID-19 and was hoping to have the results by the end of the week. Nursing Home Administrator Richardson stated all staff are stepping in to help where they are needed. Commissioner DeVoy asked if they would be allowing family visits outside. Nursing Home Administrator Richardson stated they would be following the guidelines from the department of public health and the CDC. Commissioner Taylor stated a good team performance starts with good leadership. Commissioner Waring stated the entire staff doing a fantastic job.

Accept donations-Nursing Home: Nursing Home Administrator Richardson requested the Board accept three donations for the resident activity fund. M/Waring to accept the donations,

S/Taylor. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

Financial Update: Accounting Manager Lori Sharp reviewed the financial reports any large variances were noted. She noted that outside detail will be down since concerts at Meadowbrook have been cancelled and Corrections is expecting a large surplus in CORE program expenses

Accounting Manager Lori Sharp noted that the nursing home receivables are being collected at 96%.

Approve Policy-Temporary Personal Travel: County Administrator Shackett reviewed the temporary personal travel policy and requested the Boards approval. M/Waring to accept the policy, S/Taylor. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

Ratify vote-Electricity contract: M/Taylor to ratify vote, S/Waring. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

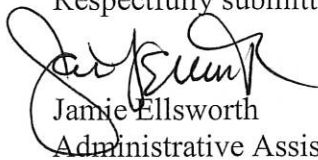
Other: County Administrator Shackett requested authorization to sign the agreement for the first responder stipend. She stated they are working on getting the nurses in the jail covered under the stipend. M/Taylor approve the requested, S/Waring. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

County Administrator Shackett stated she was just notified of a grant opportunity through the department of justice and requested authorization to apply for the grant. M/Waring to authorize the application, S/Taylor. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

Public Comment: There was no public comment.

Adjourn: M/Taylor to adjourn at 5:55 pm., S/Taylor. County Administrator Shackett called roll: Waring-yes, DeVoy-yes and Taylor-yes. Unanimous. **Motion passed.**

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant