

## **Meeting Minutes for the Executive Committee – December 28, 2020 at 6:30 p.m.**

Chair Howard called the Belknap Executive committee meeting to order at 6:30 p.m. on the above date at 34 County Drive, Laconia, NH.

Meeting called to order at 6:30 p.m.

Pledge: Rep. Aldrich

Chair Howard – correction to meeting minutes Dec 21, 2020 – Article part 28A Part 1

M/Rep Silber S/Rep Sylvia to approve minutes with change – unanimous

### **NURSING HOME**

#### **NH – Administration**

Open position – none – 3 FT and 8 PT

M/Rep Sylvia S/Rep Silber – reduce OT to \$500 – unanimous

M/Rep Silber S/Rep Sylvia – reduce longevity award to \$1,000 – motion w/drawn

M/Rep Comtois S/Rep Sylvia - reduce health insurance line by \$5,000 – unanimous

Who authorizes payments on invoices without backup – Board of Commissioners

M/Rep Sylvia S/Rep Silber – reduce NH Bed Tax to \$570,000 – unanimous

M/Rep Silber S/Rep Aldrich - reduce auditing services to \$15,000 – unanimous

M/Rep Silber S/Rep Sylvia - reduce legal service line to \$2,000 – unanimous

M/Rep Comtois S/Rep Silber – reduce telecommunication line by \$600 – unanimous

M/Rep Silber S/Rep Aldrich - reduce software support to \$70,000 – motion passes 3 to 2

M/Rep Silber S/Rep Sylvia – reduce pre-employment screening to \$7,000 - unanimous

M/Rep Comtois S/Rep Silber - reduce Elec equip-repairs & maintenance to \$300 – unanimous

M/Rep Comtois S/Rep Silber reduce copier lease/maintenance to \$4,000 - unanimous

M/Rep Silber S/Rep Aldrich – reduce dues and subscriptions to \$6,000 – unanimous

M/Rep Silber S/Rep Aldrich – reduce professional development to \$6,000 – unanimous

M/Rep Aldrich S/Rep Sylvia – reduce travel to \$1,000 – unanimous

M/Rep Silber S/Rep Comtois – reduce office supplies to \$10,000 – unanimous

M/Rep Silber S/Rep Aldrich - reduce postage to \$2,500 – unanimous

M/Rep Silber S/Rep Comtois - reduce computer equipment to \$7,300 – motion passes 4 to 1

### **Nursing Home Maintenance**

M/Rep Comtois S/Rep Aldrich reduce FT wages to \$83,600 – unanimous

M/Rep Comtois S/Rep Silber reduce longevity award to \$550 – unanimous

M/Rep Silber S/Rep Aldrich – reduce contracted services to \$50,000 – unanimous

M/Rep Silber S/Rep Aldrich – reduce heating fuel to \$85,000 – unanimous

M/Rep Comtois S/Rep Silber - reduce water & sewer to \$30,000 – motion passes 4 to 1

M/Rep Silber S/Rep Aldrich - reduce maintenance & repairs to \$50,000 – unanimous

M/Rep Silber S/Rep Aldrich - reduce gas/diesel fuel to \$1,000 – unanimous

M/Rep Silber S/Rep Sylvia - reduce vehicle maintenance & repair to \$1,500

M/Rep Sylvia S/Rep Comtois - reduce furniture & fixtures to \$18,000 – unanimous

Motion to adjourn – M/Rep. Comtois S/Rep. Aldrich - unanimous

9:45 p.m.