

Draft Meeting Minutes for the Executive Committee – October 19, 2020 – 6:31 p.m.

Chair Howard called the Belknap County Delegation meeting to order at 6:31 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance on-site: Rep Howard, Rep Sylvia, Rep. Comtois, Rep. Spanos, Rep. Huot

Pledge: Rep. Spanos

M/Rep. Sylvia S/Rep. Spanos – approve minutes of July 14, 2020 – unanimous

Review of Budget through September 30, 2020

Grant money should come in around budget – County attorney position

Insurance/Rebate – above estimates, money coming in from 2016 health reimbursement

Corrections Dept – 6 inmates in Carroll county, but only paying for 5 at \$40/day/inmate – We have about 50 inmates in our County jail.

Nursing Home (NH) population down around 79 with 94 beds available

Gunstock – Forest Mgmt., procedure that delegation needs to approve plan

Wages – Part-time – Did not hire part-time attorney due to COVID-19 – starting to look now

County Attorney – NY bar dues of \$375 was reimbursed by County Attorney and applied to expense side, requesting it to be applied to Misc. Revenue #014123 35000 to remain transparent.

County Admin – employee recognition – pig roast

Commissioners were just given an overview of audit last week. If delegation would like we can have a zoom meeting to go over audit.

New Equip – IT instead of replacing desktops, replaced with laptops – is any of this reimbursable through FEMA or CARES Act – No, due to normal business replacement

OT – Finance Dept – people are stuck on phone on a Friday afternoon and cannot adjust time during week.

Registry of Deeds – data restoration has been completed for this year

County Maintenance – encumbered is \$16k for telephone server replacement, - will need to get us answer on remaining amount

Heating fuel – why is over by \$3k – no answer – uses natural gas

Sheriff - Contracted Services -wire taps, legal fees, etc. - \$35k was for investigation

Employee demanding around \$400k, the insurance company will pay for attorney fees – Defendant is the person who controls release of information, defendant also resigned – jury trial could be at least 2 years out

Commissioners hired attorney recommended by insurance company, the original amount was doubled.

Sheriff elevated someone in the department to Chief Deputy – important to Sheriff to have someone in charge when he is not available

Corrections Dept – contracted nursing service – he needed a nurse due to COVID-19, should get reimbursed for that

MAT Clinical Services – why are we administering drugs to the inmates – suboxone – never signed by Governor, but looked at Federal guidelines – ADA and ACLU – addicts are considered disabled

Spike in Core supplies – item in line that needs to be reclassified to another line in Correction Dept – books

Restorative Justice - 1 vacant position

DHHS - #14441-53500 – CAP credit is \$265,431 – all bills are accounted for

IDN – amount spent was for 2019, no monies are expected to be expended for 2020 as there is no will statewide to continue

NH Admin - Commissioners upgraded a Quality Assurance Nurse position that was part-time to full-time

PT Wages – deficit – PT Wages – retirement \$3,800 paid out in vacation

NH – computer equipment – bought I-pads – will be receiving grant money to reimburse

NH Maintenance – OT wages – \$2,500 was for snowfall

Heating/Electricity – what is logic behind numbers

NH – Rehab – FT wages – why over budget? – they are LNA's

Why is Corrections a different amount under laundry from NH Laundry inter-department allocation

NH Housekeeping – PT – open positions, but FT is covering

General Operating Supplies – related to COVID, yes and it is reimbursable

NH Pharmacy department is due to be overspent by \$193,500 and Commissioners are not allowed to transfer that amount of money without delegation approval – any transfer over \$5,000 must be approved by delegation – Why wasn't transfer request brought before Executive Committee tonight? Commissioner Waring and Commissioner Taylor do not believe they need to follow the procedure the delegation voted on. They also believe that they can make several \$5,000 transfers within entire budget to make up for shortfalls.

NH Activities – FT – open position

Large chunk of savings on expense side is due to IDN.

M/Rep. Comtois S/Rep. Spanos motion to adjourn -8:27 p.m. - unanimous