

NH Department of Revenue Administration
Municipal Services Division
P. O. Box 487, Concord, NH 03302-0487
(603) 230-5090

STATEMENT OF COUNTY APPROPRIATIONS AND REVENUE AS VOTED

For County of : BELKNAP

DATE OF CONVENTION: March 20, 2012 Fiscal Year Ending: December 31, 2012

Mailing Address: 34 County Drive
Laconia, NH 03246

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Prepared by: Glen A. Waring, Finance Director

This form is used to report the voted appropriations, as required under RSA 24:24, to the Secretary of State and to the Commissioner of the Dept. of Revenue Admin. It is due by September 1 per RSA 21-J:34.

CERTIFICATE OF VOTE

This is to certify that the appropriations entered on this form are those voted by the county convention.

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Allen McWilliam
Chairperson

[Signature]
Clerk of County Convention

FOR DRA USE ONLY

3/28/12. MAILED TO NH DRA

1	2	3	4
Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
GENERAL GOVERNMENT			
4110	County Convention Costs	\$6,500.00	
4120	Judicial		
4122	Jury Costs		
4123	County Attorney's Office	\$672,677.00	
4124	Victim Witness Advocacy Program	\$59,982.00	
4130	Executive	\$481,308.16	
4150	Financial Administration	\$298,809.00	
4151	Treasurer	\$4,061.00	
4153	Other Legal Costs	\$35,000.00	
4155	Personnel Administration		
4191	Planning and Zoning for Uninc.Places		
4192	Medical Examiner	\$10,000.00	
4193	Register of Deeds	\$451,391.00	
4194	Maintenance of Government Bldg.	\$1,339,300.20	
4196	Insurance, Not Otherwise Allocated		
4198	Contingency	\$100,000.00	
4199	Other (Information Technology)	\$91,181.23	
PUBLIC SAFETY			
4211	Sheriff's Department	\$2,072,893.00	
4212	Custody of Prisoners		
4214	Sheriff's Support Services		
4219	Other Public Safety		
CORRECTIONS			
4230	Corrections	\$3,069,472.08	
4235	Adult Probation and Parole	\$192,011.00	
COUNTY FARM			
4301	Administration		
4302	Operating Expenditures		
4309	Other County Farm Expenditures		
COUNTY NURSING HOME			
4411	Administration	\$ 11,103,635.15	
4412	Operating Expense		
4439	Other Health		
HUMAN SERVICES			
4441	Administration	\$5,571,064.00	
4442	Direct Assistance		

\$25,559,284.82

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Acct.#	APPROPRIATIONS	Appropriations as Voted	DRA USE
HUMAN SERVICES (continued)			
4443	Board and Care of Children		
4446	Diversion Program		
4447	Special Outside Services (Genesis & CAP)	\$150,105.00	
	Other (Lakes Region Mutual Fire Aid)	\$533,463.00	
COOPERATIVE EXTENSION			
4611	Administration	\$162,818.00	
4619	Other Conservation	\$97,304.00	
ECONOMIC DEVELOPMENT			
4651	Administration		
4652	Economic Development	\$75,000.00	
4659	Other Economic Development		
DEBT SERVICE			
4711	Principal Long-Term Bonds/Notes		
4721	Interest Long-Term Bonds/Notes		
	Other (Total Principal & Interest)	\$253,473.00	
INTERGOVERNMENTAL TRANSFERS			
4800	Intergovernmental Transfers	\$3,900,552.96	
CAPITAL OUTLAY			
4901	Land and Improvements		
4902	Machinery		
4903	Buildings		
4904	Improvements Other than Bldg.		
INTERFUND OPERATING TRANSFERS			
4912	To Special Revenue Fund		
4913	To Capital Projects Fund		
4914	To Proprietary Funds		
4915	To Capital Reserve Funds		
4916	To Trust and Fiduciary Funds		
TOTAL APPROPRIATIONS		\$30,732,000.78	

1	2	3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
ASSESSMENTS/TAXES		
3110	Property Taxes Levied for Unincorporated Places	
3120	Land Use Change Taxes for Unincorporated Places	
3180	Resident Taxes for Unincorporated Places	
3185	Yield Taxes for Unincorporated Places	
3186	Payments in Lieu of Taxes for Unincorporated Places	
3187	Payments in Lieu of Taxes	
3189	Other Taxes	
3191	Penalties on Delinquent Municipal Assessments	
3200	Licenses, Permits, and Fees (Gunstock Agreement)	\$175,000
3319	REVENUE FROM THE FEDERAL GOVERNMENT	
REVENUE FROM THE STATE OF NH		
3351	Shared Revenue for Unincorporated Places	
3352	Incentive Funds (Probation Services)	\$0
3354	Water Pollution Grants	
3355	Housing and Community Development	
3356	State & Fed. Forest Land Reim. in Unincorporated Places	
3359	Other (Human Services - Recoveries)	\$50,000
3379	INTERGOVERNMENTAL REVENUES	
REVENUES FROM CHARGES FOR SERVICES		
3401	Sheriff's Department	\$327,500
3402	Register of Deeds	\$634,200
3403	County Corrections	\$129,100
3404	County Nursing Homes	\$11,319,277
3405	County Farm	
3406	Cooperative Extension Service	
3407	Maintenance Department	
3409	Other (County Attorney's Grants & Misc)	\$60,267
REVENUE FROM MISCELLANEOUS SOURCES		
3501	Sale of County Property	
3502	Interest on Investments	\$200
3503	Rents of Property	\$267,057
3508	Contributions and Donations	
350	Other (Probation Services)	\$7,500
350	Other (Administration - Misc)	\$128,750

\$13,098,851

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Budget - County of _____ FY _____

1	2	\$3
Acct.#	SOURCES OF REVENUES	Estimated Revenue Ensuing Fiscal Year
OTHER FINANCIAL SOURCES		
3912	Transfer from Special Revenue Funds	
3913	Transfer from Capital Projects Funds	
3914	Transfer from Proprietary Funds	
3915	Transfer from Capital Reserve Funds	
3916	Transfer from Trust and Agency Funds	
3934	Proceeds from Long-Term Notes/Bonds	
ESTIMATED REVENUE SUBTOTAL		\$13,098,851
FUND BALANCE TO REDUCE TAX RATE		\$3,750,000
TOTAL ESTIMATED REVENUES		\$16,848,851

BUDGET SUMMARY

Total Voted Appropriations	30,732,001
Total Revenues	16,848,851
Amount Certified to be Raised by Taxes	13,883,150



DRAFT

Belknap County Delegation Minutes
March 20, 2012 at 7:00 PM

Chair Millham called the Belknap County Delegation meeting to order at 7:00 PM on the above date at 34 County Drive, Laconia, NH and started with the pledge of allegiance.

In Attendance: Reps. St. Cyr, Millham, Russell, Tilton, Luther, Swinford, Pilliod, Comtois, Fields, Bolster, Malone, Worsman, Tobin, Accornero, Greemore, Simpson, Flanders and Kingsbury.

Also present: Commissioners, County Administrator, Department Heads, Outside Agencies and the public.

Approval of Minutes: M/Swinford, S/Luther to accept the minutes of the Administration, Nursing Home, Deeds & Maintenance, Public Safety, Outside Agencies and Capital projects sub committees. All in favor. Unanimous. **Motion carries.**

Chair Millham then turned the meeting over to the County Commissioners and they opened their meeting at 7:04 PM. Commissioners announced that the three Collective Bargaining Agreements (CBA's) have been ratified by the SEA, union employees and the Commissioners. Administrator Shackett presented the cost items to the delegation. Ms. Shackett reviewed a handout which defined the costs and budgetary impact of each contract.

Declaratory Judgment: Chair Millham briefed the delegation that relative to the petition for declaratory judgment and injunctive relief filed by Mr. Tardif, the judge ruled it DISMISSED.

Public Hearing: At 7:24 PM, Chair Millham opened the public hearing and reviewed the ground rules. Chair Millham then asked for public input, questions, etc. There was no public comment or input. Chair asked again. The Public Hearing was closed at 7:26 PM.

2012 Budget: Chair announced that the delegation will vote by department. M/Bolster to proceed to act on budget with reduction for salaries and benefits and then agree to come back to vote to approve the MS-42 lines; S/Swinford. After discussion, **Rep. Bolster withdrew his motion.**

M/Swinford, S/Bolster to accept the Commissioners budget with savings at the bottom line that they have an agreement with the SEA and employees and if all agree (delegation) to move forward, if not, then the agreement is null and void. After discussions, **Rep. Swinford withdrew her motion.**

Approve costs items for the CBA's: M/Greemore, S/Swinford to approve the cost items in all three collective bargaining contracts, then the MS-42 will show the line by line savings in the approved budget. Rep. Accornero clarified that they will vote to approve the contract then move on to approve the budget. Roll call vote: 13 – Y (Accornero, Bolster, Fields, Flanders, Greemore, Luther, Millham, Pilliod, Russell, St. Cyr, Swinford, Tilton, Tobin), 5 – N (Comtois, Kingsbury, Malone, Simpson, Worsman). **Motion carries.**

Administration budget: M/Worsman, S/Kingsbury to reduce the County Administrator's salary to the same level as the county attorney, currently \$89,164. 7 – Y, 11 - N. Defeated. **Motion fails.** M/Worsman, S/Kingsbury to eliminate sick pay bonus, longevity pay, overtime, and to reduce the meeting and training and supplies line items in the administration budget. 6 –Y, 12 – N. Defeated. **Motion fails.** M/Fields, S/Russell to accept the sub committees recommendation of the \$545,889.16 as adjusted by the contract reduction amount. 10 –Y, 8 – N. **Motion carries.**

Finance Budget: M/Russell, S/Bolster to approve the subcommittee's recommendation of \$307,454 as adjusted by the contract reduction amount. 11 – Y, 7 –N. **Motion carries.**

County Attorney Budget: M/Bolster, S/Fields to approve the subcommittees recommendation of \$753,118 as adjusted by the contract reduction amount. 18 –Y. None opposed. **Motion carries.**

Deeds Budget: M/Russell, S/Accornero to approve the subcommittee recommendation of \$460,599 as adjusted by the contract reduction amount. Y – 18. None opposed. **Motion carries.**

Sheriff's Dept. Budget: M/Swinford, S/Fields to approve the \$2,107,693 sub-committee recommendation as adjusted by the contract reduction amount. 17 - Y (Rep. Bolster left the room). None opposed. **Motion carries.**

Youth Services Budget: M/Fields, S/Swinford to approve the sub committees recommendation of \$192,517 as adjusted by the contract reduction amount. 17 – Y. (Rep Bolster left room). None opposed. **Motion carries.**

Information Technology budget (IT): M/Russell, S/Flanders to approve the sub committees recommendation of \$91,181.23. 18 – Y. None opposed. **Motion carries.**

Maintenance Budget: M/Swinford, S/Fields to approve the sub committees recommendation of \$1,348,627.20 as adjusted by the contract reduction amount. 18 – Y. None opposed. **Motion carries.**

Human Services budget: M/Swinford, S/Russell to approve the sub committee's recommendation of \$5,571,064.00. 18 – Y. None opposed. **Motion carries.**

Department of Corrections budget: M/Fields, S/Luther to approve the sub committees recommendation of \$3,122,654.08 as adjusted by the contract reduction amount. 18 – Y. None opposed. **Motion carries.**

Outside Agencies budgets: M/Bolster, S/Luther to approve the subcommittee's recommendation of \$1,018,690 for discussion. Rep. Worsman made a motion to amend the amount to \$1,013,795, S/Greemore. 4 - Y, 14 - N. **Defeated. Motion fails.** Back to original motion to approve \$1,018,690. 15 - Y, 3 - N. **Motion carries.**

Appropriation to Nursing Home: M/Fields, S/Bolster to approve the Nursing Home transfer in the amount of \$3,903,414.96. 18 - Y. None opposed. **Motion carries.**

Debt & Interest: M/Tilton, S/Flanders to approve the sub committee's recommendation of \$253,473. 18 - Y. None opposed. **Motion carries.**

Contingency: M/Fields, S/Russell to approve the sub committee's recommendation on \$100,000. 18 - Y. None opposed. **Motion carries.**

Nursing Home Budget: M/Russell to approve the subcommittees' recommendation for the total Nursing Home budget of \$11,319,276.96. 18 - Y. None opposed. **Motion carries.**

Vote to approve the 2012 Budget: M/Bolster, S/Fields to approve the County Budget for \$30,732,000.78 with the amount to be raised by taxes of \$13,883,149.76. 12 - Y, 6 - N. **Motion carries.**

Line items transfers: M/Kingsbury, S/Worsman to adjust the amount that the commissioners are allowed to transfer from line item to line item to \$5,000 and that it requires the full delegations approval. 7 - Y, 11 - N. **Defeated. Motion fails.**

Acknowledgements: Chair Millham wanted to acknowledge the hard work of Belknap County Commissioners, Management, union members, employees for all the hard work that went into the budget, contracts, etc. Representatives also acknowledged that hard work of Chair Millham in guiding them through the budget process. Well done!

Adjourn: M/Luther, S/Flanders to adjourn at 9:20 PM. Unanimous. **Motion carries.**

Respectfully submitted,

Angela A. Bovill
Administrative Assistant

