



**POSITION VACANCY ANNOUNCEMENT**  
**BELKNAP COUNTY**

<b><u>Position Title</u></b>	<b><u>Labor Grade</u></b>	<b><u>Starting Salary Range</u></b>	<b><u>Department/ Division</u></b>	<b><u>Posting Date</u></b>	<b><u>Work Shift</u></b>
Corrections Nurse	RN 15 LPN 11	\$26.93 \$21.66	Corrections	8/27/2020	Per Diem
	shift + weekend differential				

**SPECIAL INSTRUCTIONS:**

**Application:** An application is required and may be picked up during normal business hours or one may be downloaded from our website. Resumes are encouraged but will not serve as a replacement for the required application. You can fill out the on-line application and save it to your hard drive. You must print it out, sign it and submit the application to: Deb Laflamme, Human Resources, 34 County Drive, Laconia, NH, 03246; Phone 603-729-1245.

**GENERAL SUMMARY:**

Under the general supervision of the Nurse Manager and in accordance with established scope of practice of a Licensed Practical Nurse or Registered Nurse, practice nursing that incorporates caring for all inmates in all settings, is guided by nursing standards consistent with standards established by the National Council of State Board of Nursing and the National Commission on Correctional Health Care Standards for Health Services in jails. Provides medications and treatments as ordered to ensure inmate health care is maintained. Performs blood glucose, pregnancy, strep cultures, COVID 19 and hemocult testing. Administers and records medication using a variety of methods such as topical, oral, intramuscular, or subcutaneous as ordered by the Physician.

**ESSENTIAL JOB FUNCTIONS:\***

Collecting data and conducting focused nursing assessments of the health status of the inmates on admission.

Performing nursing care for inmates in a timely manner that are requesting medical care and or treatment.

Maintaining safe and effective nursing care

Promoting a safe and therapeutic environment

Participating in health teaching and counseling to promote, attain and maintain the optimum health level of the inmates

Serving as an advocate for the inmate by communicating and collaborating with correctional staff

Communicating and collaborating with other nursing staff

Medication services delivered to the inmate in a timely manner. Medical Department has a policy on the MAR sheets identifying the expected time frames of administering the medications.

## **SKILLS/EXPERIENCE/TRAINING REQUIRED:**

Knowledge of professional nursing theory, techniques, practices and procedures. Knowledge of medical terminology, disease process and body systems, current clinical diagnostic procedures and treatments and skills in applying this knowledge.

Critical thinking includes questioning, analysis, interpretation, reasoning and application. Ability to assess and interpret medical and clinical information from a patient chart. Ability to evaluate a plan of nursing intervention to meet the needs of the inmates. Ability to make accurate decisions based upon the review of medical records. Ability to make recommendations for improvements in nursing services.

Ability to establish and maintain effective communications and work relationships with Physicians, health care personnel and correctional officers.

## **QUALIFICATIONS**

**EDUCATION:** Graduation from an accredited program in Nursing is required.

**LICENSURE CERTIFICATION:** Must possess and maintain a current NH Nursing license. Must possess and maintain a valid, current American Heart Association or American Red Cross "CPR for the Professional Rescuer".

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

**\*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

*This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.*

**FOR ADDITIONAL INFORMATION INQUIRE AT THE HUMAN RESOURCES OFFICE,  
34 COUNTY DRIVE, LACONIA, NEW HAMPSHIRE 03246**

## **GENERAL PROVISIONS**

Position postings not carrying a specific closing date under Special Instructions may be closed without notice after five working days.

"An Equal Opportunity Employer M/F/DP/V"