

Employment

Whenever a vacancy occurs in a competitive position within the County, the department notifies Human Resources. Human Resources in conjunction with the department head strives to publicize the vacancy by the means best calculated to inform as many qualified people as possible. Typically the position is posted in various County departments, placed on our web page, advertised in the newspaper, placed with the NH Department of Employment Security and advertised through other methods such as other websites and professional journals if applicable. The application for employment must be filed in the fashion as noticed in the advertisement (e.g. on a County employment application or resume depending on the position). All appointments and promotions in the competitive service are made according to merit and fitness to be determined by examining such things as: the experience, education, possession of required licenses/certifications, knowledge, skills, abilities and behaviors of the applicants.

Physical agility, medical examinations and drug tests, background investigations and criminal record checks may be required, depending on the position.

No applicant shall be discriminated against because of sex, race, color, national origin, political opinions, religion, age, military or veteran status, physical or mental disability, marital status, pregnancy, sexual orientation or genetic information or any other legally protected category.

<u>Current Job Openings</u> may be accessed on this webpage (when available). Please carefully follow the instructions listed for each position vacancy announcement.

If you would like to complete an application for employment for a specific posted position opening you may do so by downloading the application. To obtain a hard copy of a job application you may request one by <u>email</u>, or by calling the Human Resources Department at (603) 527-5400. If it is necessary to send the application by US mail, the application will generally be sent the next business day. Therefore, you will need to plan accordingly in order to ensure receipt of the application by the specified closing date.