



ANDREW B. LIVERNOIS
BELKNAP COUNTY ATTORNEY

OFFICE OF BELKNAP COUNTY ATTORNEY

COUNTY COURTHOUSE
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KEITH G. CORMIER
DEPUTY COUNTY ATTORNEY

WHITNEY P. SKINNER
ASST. COUNTY ATTORNEY

ALEXANDER SMEATON
ASST. COUNTY ATTORNEY

ERIN BARNES
ASST. COUNTY ATTORNEY

BRENDA L. LONZO
OFFICE MANAGER

JOB POSTING

The Belknap County Attorney's Office is seeking candidates for a part-time investigator. This position will report directly to the County Attorney.

The primary responsibilities include follow-up investigations, witness interviews, documenting statements, finding witnesses and ensuring that subpoenas are directed to the appropriate agency for service.

The individual selected for the position of Investigator is required to possess current New Hampshire police officer certification or be within the window for lapsed certification. A thorough background check will be conducted. A minimum of 5 years of law enforcement or similar investigative experience is required.

The individual selected for the position of investigator is required to possess strong knowledge of:

- Investigative methods and interview techniques.
- Criminal law and law enforcement.
- Rules of evidence and other standards governing the use of evidence in both the criminal justice and administrative hearings.
- Gathering evidence from a variety of sources, to organize and analyze the evidence, and to draw conclusions from it.

Job Type: Part-time, 20 hours per week.

Pay: Labor Grade 13 – Range \$24.15 - \$33.41

Please send a cover letter and resume to:

Debra Laflamme
Human Resources Generalist
Belknap County
34 County Drive, Laconia, NH 03246
Email: dlafamme@belknapcounty.org

Posting will remain open until filled.
EOE